

## MINUTES OF COUNCIL MEETING

August 1, 2016

A regular council meeting was duly called to order at 5:00 p.m. by Mayor Dorothy Behne on Monday, August 1, 2016 with members Carroll Behne, Kurt Olson, and Jeff Ross present. Absent, Brad Ringnell. Also present City Admin/EDA Director Samuel Hansen and Deputy Clerk Kym Christiansen.

Motion by Olson to approve the agenda, second by Ross, carried.

Motion by C. Behne to approve the minutes as written and sent to each council member for study, second by Olson, carried.

Consent agenda including payment of bills was declared approved.

The second reading of Ordinance 2016-2 An Ordinance Adding Section 901.12 to the Sherburn City Code, Zoning, for Qualified Property in an Urban District Setting the Ratio of Benefits Resulting From Tax Supported Municipal Services took place. Motion by Olson to approved Ordinance 2016-2, second by C. Behne. Olson, yea; C. Behne, yea; Ross, yea; D. Behne, yea. Ordinance 2016-2 approved.

City Administrator Hansen presented information received from Midcontinent Communications regarding phone and internet services for city buildings. A savings of around \$1800 without internet at City Hall compared to Frontier Communications would be realized. Hansen spoke with a representative from Frontier and found that the contract pricing expired a few years ago. Hansen would like to find out if the Midcontinent rate would increase after the 60 months and what the saving would be with the Frontier Contract Pricing. Motion by Olson to authorize City Administrator Hansen to pursue the better service, second by Ross, carried.

Hansen presented research from different vendors for the city website which is currently being hosted by Gov Office. The cost for a step up through Gov Office would be a one-time fee of \$2300 and annual cost of \$550. A quote from Ad Manufacturing out of Fairmont would be a one-time fee of \$2000 and annual cost of \$360. Additional costs from Ad Manufacturing would at the current rate and used only if staff could not perform the updates. Quote from Midwest IT was received for Microsoft 365 which house staff e-mails along with a shared calendar at a cost of \$60.00 per mail and domain name registration at a cost of \$18.05 along with technical service to install email system and migrate 2 mailboxes. Hansen was directed to use his authority to make the best decision regarding the website.

### Administrator Report

- May Box Office Reports was received
- Grant for the chair lift at the Community Hall was submitted on July 29
- Quotes for the railing in front of City Hall was received

In other business, Councilor Ross asked about when the sidewalk by the Community Hall would be started. Mayor D. Behne stated that the storm drains are plugged with grass and leaves and need to be cleaned out.

Motion to adjourn by Ross, second by Olson, carried. Meeting declared adjourned at 5:41 p.m.

Deputy Clerk Kym Christiansen