

Sherburn Economic Development Authority Meeting Minutes October 8, 2025 - Sherburn City Hall

CALL TO ORDER President Seth Lintelman called the meeting to order at 5:00p.m. Members present included Tracie Schumann, Nicole Behrens, and Rick Behne. Also present, Andrea Ballard, City Clerk/EDA Director.

APPROVAL OF AGENDA Motion by Behrens to approve. Second by Lintelman. 4-0. Carried.

APPROVAL OF MINUTES Motion by Behrens to approve September 3rd EDA Meeting Minutes. Second by Lintelman. 4-0. Carried.

REGULAR AGENDA

1. EDA Board Member Application – Motion by Schumann to recommend to Sherburn City Council Ean Sinn to fill the vacancy. Second by Lintelman. Discussion included the two other applications that had been submitted before the deadline of August 15th. Schumann stated one of them was no longer interested and the other was not moved on to be presented to Council. 3-1 vote (Schumann, yea; Lintelman, yea; Behrens, yea; Behne – abstained).

Sarah Kramer arrived at the EDA meeting.

2. Recommendation to Establish Subcommittee for MCW School Discussions – Nicole Behrens and Sarah Kramer would be interested in being representatives of the EDA on a subcommittee.
3. 210 N. Osborne Street House – Motion by Lintelman to do a month to month lease for \$1000.00/month, \$1000.00 security deposit, and no pets allowed. Also included in the motion is to list for sale at \$85,000. Second by Schumann. Discussion is lease pending attorney approval of month to month. 5-0. Carried.
4. Update on Townhome Sale – currently interested buyer for this property and anticipated closing on October 31, 2025. Parceling has been completed. Also need to look into tree removal quotes. Recommendations include Montana Tree Service, Thates Tree Service, and Kimmet.

UNFINISHED BUSINESS

- 26 N. Main St. Property Sale – Purchased 3.22.2024 – Start Business by 3.22.2026.
- Townhome Property Sale
- Elementary School Project
- TLR Committee → Board
- 210 N. Osborne Street House
- Round of Application for EDA Board Member
- Delinquent Tax Properties
- 118 N. Main St. Property Sale – Purchased 3.13.2025 – Start Business by 3.13.2027

NEW BUSINESS

-Motion by Behrens to direct Director Ballard to look into CEDA Contract options. Second by Lintelman. 5-0. Carried.

ADJOURN – Motion by Lintelman to adjourn the meeting at 5:57 p.m. Second by Behrens. 5-0. Carried.

Andrea Ballard, City Clerk/EDA Director