

**Sherburn Economic Development Authority Meeting Minutes**  
**June 18, 2025 - 5:00 p.m.**  
**Sherburn City Hall - 21 East First Street, Sherburn MN 56171**

**CALL TO ORDER** Seth Lintelman called the meeting to order at 5:00pm. Members present, Tracie Schumann, Nicole Behrens, Tom Carruthers, and Rick Behne. Sarah Kramer arrived late. Also present: Andrea Ballard, EDA Director.

**OPEN PUBLIC COMMENT** – None.

**APPROVAL OF AGENDA** Approval of agenda motion by Lintelman. Second by Behrens. 4-0 carried.

**APPROVAL OF MINUTES** Motion to approve May 21, 2025 Regular Meeting minutes as written by Lintelman. Second by Schumann. 4-0. Carried.

**REGULAR AGENDA**

1. Empty Lot – North of Townhomes – Sale Price : Motion to list the lot for \$10,000 by Lintelman. Second by Kramer. 6-0. Carried.
2. Short Term Lease for 405 S. Lake Street Townhome : Motion to approve short term lease by Schumann. Second by Lintelman. 6-0. Carried.
3. Quote on Park Equipment : Discussion included taking off the spring riders as the horses at the Main Park were just bolted down. Further discussion included receiving quoted price for instillation of the equipment.
4. MN Dot State Shop Contract : Discussion on raising the rent or keeping it where it is currently at, \$1327.08. Motion to raise rent to \$1600 on the MNDOT contract for another 5 year contract with the same terms by Lintelman. Second by Kramer. 6-0. Carried.

**UNFINISHED BUSINESS**

- Program Review
- 26 N. Main St. Property Sale – Purchased 3.22.2024 – Start Business by 3.22.2026.
- Townhome Property Sale
- Elementary School Project
- Service plan through MN Energy
- Snow/Lawn Care
- TLR Committee → Board
- 210 N. Osborne Street House

**NEW BUSINESS**

- Lease for the townhomes to protect tenants – proposition of one year lease with the addition of lawn and snow taken care of by landlords and utilities paid for by tenants.
- Tom has touched base with some MN State employees regarding further discussion on wellhead.
- Another round of EDA Member applications.
- Sarah Kramer asked about the responsibility of the damage done to her business on Main Street after the building next to it was taken down. EDA Director Ballard informed her

that this was done by the City and she could touch base with the City Council further on this.

- Rick Behne questioned if the EDA was going to look at the delinquent taxes properties as he would like to work on acquiring some of them. Tom Carruthers stated this has the potential of being a net loss after paying for the house and demolition. Sarah Kramer added input that this may be the only way of controlling the properties or what happens to them. Discussion ended with waiting for the new list to come out including what properties were available after owners had the potential to pay taxes.

**ADJOURN** Motion to adjourn at 6:00 pm by Lintelman. Second by Schumann. 6-0. Carried.

Andrea Ballard, City Clerk/Treasurer/EDA Director