

Sherburn Economic Development Authority Meeting Minutes July 2, 2025 Sherburn City Hall

CALL TO ORDER Seth Lintelman called the meeting to order at 5:00 pm. Members present also include Nicole Behrens, Tracie Schumann, Thomas Carruthers, Sarah Kramer, and Rick Behne. Also present, EDA Director Andrea Ballard.

APPROVAL OF AGENDA Motion to approve by Lintelman. Second by Behrens. 6-0. Carried.

APPROVAL OF MINUTES Motion to approve June 18, 2025 Regular Meeting Minutes by Carruthers. Second by Lintelman. 6-0. Carried.

REGULAR AGENDA

1. Program Review – Updating the Revolving Loan Fund Program and Changing the Façade Program and Paint Program into the Rehabilitation Improvement Program Grant. Remove Advertising Subsidy Program. Motion to approve new programs by Lintelman. Second by Carruthers. 6-0. Carried.
2. MN Dot State Shop Contract – Council Recommendation – Motion by Behne to change contract to \$1600.00 per year, with a three percent increase each year, over the next five years. Second by Carruthers. 6-0. Carried.
3. Quote on Park Equipment - Installation - motion by Schumann to order with installation. second by Kramer 6-0. Carried.
4. 210 N. Osborne Street Mowing – Mary Brolsma submitted the lowest bid at \$30/mow.

UNFINISHED BUSINESS

- 26 N. Main St. Property Sale – Purchased 3.22.2024 – Start Business by 3.22.2026.
- Townhome Property Sale
- Elementary School Project
- TLR Committee → Board
- 210 N. Osborne Street House
- New Lease for Townhomes
- Round of Application for EDA Board Member
- Delinquent Tax Properties
- 118 N Main St. Property Sale - Purchased

NEW BUSINESS

- Seth Lintelman will provide a walk through after tenants move out at 210 N. Osborne.
- Windom Area Health is looking at specialty care of PT/OT services at Temperance Lake Ridge. Ballard has had meetings with management and they have requested no rent charge as their reimbursement rates drop when they leave the clinic/hospital setting. Motion by Schumann to allow Windom Area Health to use the space for no cost with a lease agreement. Second by Behrens. 6-0. Carried.
- Behne asked if there was a time frame to bring in business included the sale of the Triangle Lot, corner that is north of the Truck Stop. Ballard will review purchase agreement.

ADJOURN Motion to adjourn by Lintelman at 6:20. Second by Behne. 6-0. Carried.

Andrea Ballard, EDA Director

