

SHERBURN CITY COUNCIL MEETING

February 2, 2026 at 5 P.M. | CITY HALL, 21 E 1ST STREET

CALL TO ORDER

OPEN PUBLIC COMMENTS – No public comment was made at this meeting.

APPROVAL OF AGENDA – Motion by Beckius to approve with additions as listed. Second by Behne. 4-0. Carried.

1. Letter from Attorney to Request to a Closed Session Meeting
2. Capital Expenditure Request from TLR

CONSENT AGENDA Motion by Kramer to approve as presented. Second by Beckius. 4-0. Carried.

1. Approval of Regular Meeting Minutes – January 20, 2026
2. Approval of Checks - GEN: 1612-1656e & 47785-47830
3. Approval of Payroll Period 2026-2 Reports
4. Monthly Financial Statements – December 2025

REGULAR AGENDA

NEW BUSINESS:

1. Travis Winter, Bolton & Menk – P&J Sewer Issue Clarification – Winter discussed work that was completed for the City of Sherburn in 2010 and noted statements that were made by Mr. Tim Eisenmenger at the 1.20.2026 Council Meeting and provided clarification. Winter stated in his professional opinion, there were no mistakes or issues at time of installation, including a statement that the intended use was to replace as it had been placed prior and to make no changes.
2. Cornerstone Management – Extension of TLR Management Contract – Marcy McNeal informed council there has been steady and consistent leadership team that has come into place over the last 6 weeks and progress has been made. Ensuring stability is top priority. Reminded council the extension is not a long-term commitment. Ringnell questioned if there was a copy of the contract, McNeal stated that she is requesting a consideration of an extension, therefor there is no contract before Council. Behne stated at this time, while ensuring stability, he would like to keep Cornerstone there until the end of this year, then reevaluate the contract with how the performance has been. Motion by Behne to keep Cornerstone in place through end of 2026, see what Cornerstone can do, and reevaluate at the end of the year. Second by Beckius. Discussion – Ringnell questioned McNeal about if there was a budget. McNeal stated that it is in progress, but due to not having a contract there was nothing finalized before the end of 2025. Vote 3-1. (Ringnell opposed)
3. Marcy McNeal, Cornerstone Management – TLR Committee Membership - McNeal addressed the council and recommended adding a management company representative to the TLR committee, regardless of who the company is. This would ensure transparency and accountability – ensures concerns raised by the committee are addressed by those on site. Discussion – Behne stated it would be good to have a management company representative on the TLR Board as it seems like a lot of what has been on that board has been kept quiet from the rest of the council. Such as what was mentioned at the last council

meeting regarding the City asking Lisa to start a management company. Ringnell stated that was inaccurate. Behne continued the discussion in efforts of gaining further knowledge as to who asked Lisa. Ringnell stated it was Lisa's own doing and Behne addressed a member of the public, Kevin Lange, as to who asked Lisa. Mr. Lange stated it was brought to her attention by council members. Ringnell stated that the TLR Board asked her to as it was the best option at the time, stating if Cornerstone left when they should have there would have been no one to manage. Further discussion included the timeliness and deception. Motion by Behne to ensure a representative of a management company is on the TLR Board. Second by Beckius. Discussion – Ringnell asked how many people. McNeal stated a single representative from the Management Company. 4-0. Carried.

4. Community Advocate – Consideration of Reimbursement by Embark – Ringnell stated there was a request in the packet with no name. Questioned if this was someone from Fairmont or from where. Ballard informed council that any agenda request can be submitted regardless of where the resident is from. Kramer read the agenda request, which was to ask that any cost, start-up expenses, pre-payments, or financial support be reimbursed by Embark to the City of Sherburn. Kramer stated they are asking that the 15k that was given to embark be reimbursed. Motion by Kramer to have the \$15,000 be reimbursed as the contract was not fulfilled and no services were rendered. Second by Behne. Discussion – Ringnell stated this is basically to ask for the \$15,000 back. Questioned if we had sought legal council on this. Ballard recommended the motion include legal guidance on this. 3-1. Carried. Ringnell stated to not include legal guidance in the meeting minutes as it was not in the motion.
5. Reschedule February 16th Meeting to the 17th due to President's Day. Motion by Beckius to reschedule to the 17th. Second by Kramer. 4-0. Carried.
6. Joint Powers Update – Ballard addressed the council and informed them of the standard practice of this and asked the council member if it was the intention of the City Council to still be a part this. Discussion included the importance of this as there are various pieces of equipment owned. Motion by Ringnell to set a quarterly meeting date with Rick Behne as a representative. Second by Kramer. 4-0 vote. Carried.
7. Birkholtz & Associates Letter regarding a request for special closed meeting regarding legal review of termination letter of Embark Contract as Council has directed the contract be formally terminated. With recent correspondence that the city council's actions may expose the city to legal claims and asserting that litigation could be initiated by embark in connection with the contract termination – with this, it permits the discussion to be to be closed. Motion by Kramer to have a closed session at our next council meeting with Attorney. Second by Beckius. 4-0. Carried.
8. TLR Capital Repair Expense – Interim Executive Director submitted a Day Plumbing bid for a water heater that is no longer working. Request to review this capital expenditure repair. Motion by Beckius to approve the quote from Day Plumbing for \$14,848.00. Second by Behne. 4-0. Carried.

OLD BUSINESS

1. Nuvei Discount – Ballard presented three different options to council for the request from City Hall staff to offer a discount for those who sign up for e-billing. Motion by Beckius to approve option 2, providing \$2.00 monthly discount to those who sign up. motion to approve #2. Second by Kramer. Vote 3-1. Carried. (Ringnell Opposed)

2. Discussion on Sale of Municipal Liquor Store – Motion by Kramer to keep an eye on sales at the MLS until end of year reports are finalized. Second by Beckius. 4-0. Carried.
3. Search for Management Company for Temperance Lake Ridge – Kramer wants to keep looking at management companies, although the contract is up December 31st of this year. Behne – see how cornerstone does and reevaluate at the end of the year.
4. Status of the Union – Ringnell addressed Behne and Beckius as they are the two handling this now. Motion by Beckius to accept the classification of the union that the employees are requesting to be members of. Ringnell sought clarification on the classification, meaning if there are supervisors or are they all employees? Beckius stated there are no supervisors. Second by Behne. Discussion – Kramer questioned what was meant by the classifications. Vote 1-3. Motion failed. Motion by Kramer to table the status of the union and acceptance of the status of the union until there is further understanding of the classification. Second by Ringnell.4-0. Carried.

POLICE CHIEF REPORT Police Chief has no update at this time.

CLERK'S UPDATE

-Reports Completed: Pay Equity, 4th Quarter Payroll Reports, December Sales Tax, Quarterly Unemployment Reporting. Pay equity has confirmed receipt of report and stated that we are in compliance.

-The owner of the hidden cameras that were recently found at TLR has been identified. SWPD is working on next steps.

-Working on multiple Data Requests regarding Temperance Lake Ridge.

-Water Main Break on Fairmont Ave - Leaking out of the Corb stop as the main was cracked on the bottom and side of the main.

-Want to thank Sean Devens, Deputy Clerk, for filling in when public works employee had PTO and the other one was hospitalized. Ballard requested to have council consider putting up an ad for part-time employees or a better plan for when both public works employees are out. Ballard stated initially this was discussed by council for just summer help, but staffing issues arise throughout the year. Motion by Kramer to put an ad in the paper for a Public Work part time employee. Second by Beckius. Discussion – regarding wages, recommendation was to use the wage study that was completed. 4-0. Carried.

-2025 Audit Reports, such as Fraud Inquires, have been sent to me by our Audit Team. As we currently do not have a mayor, the Mayor Report was emailed to Brad Ringnell.

REPORT FROM THE MAYOR AND COUNCILMEMBERS

Sarah Kramer – nothing.

Ronnie Beckius – nothing.

Rick Behne – nothing.

Brad Ringnell – Requested an update on the sales tax refund corrections. Ballard stated these have not been completed. Ringnell stated he would like to see this completed by this time next month. Questioned if set asides had been completed? Ballard stated she is working with auditors on this for 2025 and 2026 budget numbers. Ringnell stated that 2024 set asides should be completed as well. Questioned why Exit-87 Truck Wash has not gotten their assessment yet after Ringnell stated he provided information to Ballard. Ballard informed Ringnell that information had been sent to the attorney. Ringnell would like Ballard to follow up.

CLOSED SESSION- Motion by Beckius to go into closed session at 6:09 p.m. Second by Kramer 4-0. Carried.

Motion by Kramer approved Jaime Leiting's salary adjustment of \$2,000 for her successful one year to include no longer being on probation. Second by Beckius. 4-0. Carried.

ADJOURN Motion to adjourn by Beckius at 6:35 p.m. Second by Kramer. 4-0. Carried.

Andrea Ballard, City Clerk/Treasurer