

SHERBURN CITY COUNCIL MEETING MINUTES
February 17, 2026 at 5 P.M. | CITY HALL, 21 E 1ST STREET

Mayor Pro Tem Brad Ringnell duly called the meeting to order at 5:00pm. Council members present include Rick Behne and Ronnie Beckius. Also present: Andrea Ballard, City Clerk and Sean Devens, Deputy Clerk. Not present: Council member Sarah Kramer.

Motion by Beckius to approve agenda as presented. Second by Behne. 3-0. Carried.

Motion by Behne to approve consent agenda as presented. Second by Beckius. 3-0. Carried.

REGULAR AGENDA

NEW BUSINESS:

1. Municipal Liquor Store Monthly Report – Ballard presented the report as completed by Jaime Leiting, MLS Manager and Ballard.
2. Cornerstone Management Contract – Ballard presented a contract to council that was provided by Cornerstone. Ringnell questioned section 2.5 Management Fee Adjustment After Initial Term, stating this was new and he would like that to be a concrete number instead of “Manager shall have the right to adjust the management fee to a then-current mark rate”. Marcy McNeal was present as a representative from Cornerstone. Ringnell stated if there was a longer term than 30 days notice it would be good. McNeal stated the contract could be changed to 120 days notice. Motion by Behne to approve the contract as presented, with amendment to section to 2.5. Second by Beckius. 2-1. Carried.
3. Utility Billing Write Off Request for Final Bills – Deputy Clerk Devens spoke on this request to write off a total of \$8,261.51 of final utility bills that have remained unpaid dating back to 2022. Motion by Beckius to approve the \$8,261.51 write off amount. Second by Behne. 3-0. Carried.
4. Resolution 2026-03 Transfer of \$50,000 from General Fund to General Savings – Ballard recommended this transfer in efforts of gaining further funds to put towards equipment replacement. Motion by Beckius to approve resolution 2026-03. Second by Behne. Roll Call: Behne, yea; Beckius, yea; Ringnell, yea. 3-0. Carried.
5. Resolution 2026-04 Amending the Fee Schedule – Ballard presented this resolution, with advisement from City Attorney, to update the research time fees for City Clerk and Deputy Clerk positions. Motion by Behne to approve. Second by Beckius. Roll Call: Beckius, yea; Behne, yea; Ringnell, yea. 3-0. Carried.
6. Display Sales Banner Quote – Ballard presented a quote to the council for new banners on Main Street. The quote was for 15 banners and totaled \$1,712.00. The design is the same as the current banners. Current banners are worn. Motion by Beckius to approve the quote. Second by Behne. 3-0. Carried.

OLD BUSINESS

1. Status of the Union – Ballard reminded council that their effort to establish a bargaining unit has been ongoing dating back to October 7, 2025. Councilmembers stated they are unsure of what is going on and stated they do not feel in the loop. Ballard gave a brief overview of the steps that have been taken to date by Bureau of Mediation Services.

2. Notice to Mr. Tim Eisenmenger – Ballard requested that council make a formal motion to determine if they would be assisting Mr. Eisenmenger in any of the repair costs completed at P&J. Council stated this work was done 15 years ago. Motion by Beckius to deny the request. Second by Behne. 3-0. Carried.

POLICE CHIEF REPORT – Trevor Yochim, Sherburn Welcome Police Chief presented his monthly report to council. As there were no questions noted, Chief Yochim stated the department had recently completed another round of vehicle ordinance violations.

CLERK’S UPDATE

- Main Street lights have been repaired and are operational.
- USDA Truck Closing will occur on March 4th with Mayor Pro Tem Ringnell, Ed Gilmore from USDA and our City Attorney in attendance.
- TLR Budget and End of Year Financials have been emailed out to Council & TLR Committee
- Working with post office and LMC to see if there are any other solutions regarding people not getting their mail delivered.
- Will need to set a Public Hearing to have a Zoning Ordinance Change for Ordinance 2026-01 and 2026-02. Consideration of March 2nd at 5:00 p.m.
- Both Deputy Clerk Devens and Ballard will be attending the 2026 MCFOA Clerk Conference the week of March 23rd.

REPORT FROM THE MAYOR AND COUNCILMEMBERS

Ronnie Beckius – Public Works advised they would like an update on Equipment replacement list, specifically the payloader is on its last leg. The tractor will need to be updated as well so we do not run into the same problem as we did last year. Stated he would take over Behne’s position on Joint Powers as he has more time. No opposition to this was noted.

CLOSED SESSION

- City Attorney Call Regarding Legal Strategy

Motion by Beckius to come out of closed session at 5:50pm. Second by Behne. 3-0. Carried.

Motion by Behne to have our attorney to send the letter to Embark. Second by Beckius. 2-1. Carried.

ADJOURN Motion by Beckius to adjourn at 5:50. Second by Behne. Carried. 3-0.

Andrea Ballard, City Clerk/Treasurer