

SHERBURN CITY COUNCIL MEETING MINUTES
March 2, 2026 at 5 P.M. | CITY HALL, 21 E 1ST STREET

CALL TO ORDER

PUBLIC HEARING

1. Ordinance 2026-01 Changing Conditional Use for Industrial Zoning
2. Ordinance 2026-02 Adding a Conditional Use Permit Application Process

OPEN PUBLIC COMMENTS

APPROVAL OF AGENDA

CONSENT AGENDA

1. Approval of Regular Meeting Minutes – February 17, 2026
2. Approval of Checks - GEN: 1667-1681e & 47853-47877
3. Approval of Payroll Period 2026-4 Reports
4. Approval of LG220 Application – Sherburn Lions Club – Holiday Festival
5. **Approval of LG220 Application – Southern MN Ducks Unlimited – GreenWing Event**
6. **Approval of January 2026 Financial Statement**

REGULAR AGENDA

NEW BUSINESS:

1. Resolution 2026-05 Approving Transfer of \$53,000 from TLR Capital_Expense Acct. to TLR Operating Acct.
2. Resolution 2026-06 Authorizing the City to Submit a Clean Water Revolving Fund Application
3. Consideration of Second Cannabis Business Registration
4. Quarterly Update from Sherburn Fire Chief, Mike Ringnell
5. Donation Request from MCW 3rd Grade Class for Science Museum Trip

OLD BUSINESS

1. Status of the Union

POLICE CHIEF REPORT

CLERK'S UPDATE

- Sales Tax Corrections have been amended and submitted. 2024 totaled refund request of \$16,083 and 2025 refund request of \$4,106, totaling \$20,189.
- Upon further research, the unknown account that was on the list for the UB write offs that came before you at the February 17th meeting was located. The total written off for that account, which was a final bill from 2023 first quarter was \$355.03.

- City Hall staff have been working on audit requests and Sales Tax for Jan. of 2026 has been submitted and paid.
- The application for the Minnesota Department of Health (MDH) Source Water Protection (SWP) FY2026 received the points needed to qualify for funding and has been approved for a grant. Awaiting the fully executed grant agreement before work can begin.
- Office of the State Auditor contacted our office today and spoke to me regarding Temperance Lake Ridge. Will be following up as I have more information.
- Closing on the Fire Truck will occur on Wednesday of this week.
- On February 24th, we had a Safety Meeting that went over AWAIR, bloodborne pathogens and employee right to know. I will be working on updating our AWAIR policy, as it dates back to 1998 as well as completing Job Safety Analysis sheets for departments.
- Four applications have been received for the part-time public works position. Will be touching base with Personnel Committee regarding set up of interviews.

REPORT FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN