

SHERBURN CITY COUNCIL MEETING MINUTES
October 6, 2025 at 5 P.M. | CITY HALL, 21 E 1ST STREET

CALL TO ORDER Mayor Pro Tem, Brad Ringnell duly called the meeting to order. Council members present include Rick Behne and Ronnie Beckius. Staff present: Andrea Ballard, Clerk/Treasurer and Sean Devens, Deputy Clerk.

OPEN PUBLIC COMMENTS – None.

APPROVAL OF AGENDA Motion by Beckius to approve the agenda as presented. Second by Behne. 3-0. Carried.

CONSENT AGENDA Motion by Beckius to approve the consent agenda as presented. Second by Behne. 3-0. Carried.

1. Approval of Council Meeting Minutes: September 15, 2025
2. Approval of Council Meeting Minutes (Special Meeting) September 22, 2025
3. Approval of Checks Paid
 - a. GEN: 47272-47319, 1395e-1437e
 - b. TLR: 54583-545873
4. Approval of Payroll Reports – Period 19
5. Approval of September Utility Billing Adjustments

REGULAR AGENDA

1. Certificate of Deposit Renewals – Motion was made last meeting to move to Estherville, however desire of council is to keep supporting local businesses. Bank Midwest will give a rate of 3.9% for 6 months for money market. Motion by Ringnell to rescind motion from Sept. 15th meeting to move money to Estherville. Second by Beckius. 3-0. Carried. Motion by Behne to move money from CD (1) XXXX-3341 - \$29,849.72 (2) XXXX-3433 - \$56,882.40 to Bank Midwest Money Market at a 3.9% interest rate for 6 months. Signers for this account will be Andrea Oelsner, Tucker Schumann, and Brad Ringnell. Second by Beckius. 3-0. Carried.
2. Gambling Fund Donation Request from Martin County Foundation - Motion by Beckius to approve \$500 donation from 10% Gambling Donation Fund. Second by Behne. 3-0. Carried.
3. Troy Walsh, League of MN Cities Loss Prevention Safety Audit of City Hall – recommendations were made to improve staff safety and environmental/working conditions. Council stated further discussion at our budget meetings would occur to determine how these things will be paid for.
4. Building Official RFP – One was received from Randy King and a second from someone who is not licensed. Motion by Beckius to have Randy King, Prokore submit a contract for building services for Sherburn. Second by Behne. 3-0. Carried.
5. Resolution 2025-12: Resolution to Rescind Resolution 2025-11 and Adopt a Revised Preliminary Tax Levy for Taxes Payable in 2026 – Motion to approve by Beckius. Second by Behne. 3-0. Beckius, yea; Behne, yea; Ringnell, yea. 3-0. Carried.
6. Resolution 2025-13: Resolution to Accept \$20.00 Donation - Motion to accept by Beckius. Second by Behne. Behne, yea; Beckius, yea; Ringnell, yea.

POLICE CHIEF REPORT - Nothing to report.

PUBLIC WORK UPDATE:

- TRACTOR UPDATE: C&B is where we normally get the john deer, has been purchased by a new company who has a different rental policy. What we've been told is they will likely require paying depreciation of said unit which is about \$45,000. From Ziegler - too small of a tractor, that would not be able to blow snow but could do leaf vac - COST = \$3915/month = \$23,490.00 for 6 months. They have no larger tractor in a rental fleet. If we cannot obtain a tractor - Public Works is unsure of leaf vac use. This is because the leaf vac is too heavy to pull behind a truck. 3/4 ton pickup could maybe do 10,500 pounds but will not be able to dump it due to tongue weight.
- Just a note on the sewer repair on Manyaska near city hall. 23 North Manyaska had a broken sewer line to the main. The repair contractors found a problem with the city sewer main once they opened the road. It was found that a large root had made its way into the main at the point of connection with the lateral and caused a large piece to break off. The contractors repaired this small area of the main to correct the problem.
- School gives back will be trimming trees Friday the 10th and stacking tables before closing on October 13th.

CLERK'S UPDATE

- Library has moved.
- Update on Vandalism Claim
- Closed on 100 N Main Street property on Friday, October 3rd
- Re-surveying of EDA Townhomes has been completed, just needs to be notarized and sent to the County Recorder's office.
- Update of Wage Comp Study: Continuing to obtain information from other communities.

REPORT FROM THE MAYOR AND COUNCILMEMBERS

- Behne – nothing.
- Beckius – nothing.
- Ringnell – Encouraged discussion on what to do with the library building. Need to fix the roof or give it away and have someone else fix it. Would need to be fixed before winter. Motion by Behne to sell the library as is with the conditions of having a temporary fix by the end of this year and a permanent fix by the end of next year Second by Beckius. Discussion: List as is? List price? Roof would need a temporary fix and permanent fix within a year. 3-0. Carried. Ambulance Discussion: Currently Sherburn Fire Department has 3 ambulances. One is a 1997, which is used for races. Second is a 2006 in which over 14k of repairs was completed in 2024 and is “nickel and diming us”. Previous equipment replacement schedule stated ambulance replacement in 2026. Current lead time is 2 years and cost of a new ambulance is \$350,000. Third ambulance is a 2016 with 83,000 miles on it.

ADJOURN Motion to adjourn by Behne at 5:44. Second by Beckius. 3-0. Carried.

Andrea Ballard, City Clerk/Treasurer