

**Sherburn Economic Development Authority Meeting Minutes  
April 8, 2026 - Sherburn City Hall**

**CALL TO ORDER** President Seth Lintelman duly called the meeting to order at 5:03pm. Members present include Tracie Schumann, Nicole Behrens, Tom Carruthers, Sarah Kramer, Rick Behne, and Ean Sinn. Also present: Andrea Ballard, City Clerk/Treasurer/EDA Director.

**Motion by Schumann to approve the agenda. Second by Carruthers. 7-0. Carried.**

**Motion by Behrens to approve the March 18, 2026 Regular Meeting Minutes. Second by Kramer. 7-0. Carried.**

**REGULAR AGENDA**

1. 211 N. Prairie Street – Proposal to Pay Closing Costs – Ballard informed the EDA that on 4.6.2026 the City Council voted to approve the closing of 211 N. Prairie Street as long as the EDA paid closing costs.
  - a. **Motion by Schumann to approve to pay one time incentive based closing costs for Habitat for Humanity due to the partnership with Martin County West School (211 N. Prairie Street). Second by Behrens. 7-0. Carried.**
  - b. **Motion by Lintelman to have the City of Sherburn reimburse the EDA after two years of taxes have been paid for the total cost of closing. Second by Schumann. 7-0. Carried.**
2. Board Member Term Updates – Per current bylaws, Tracie Schumann and Thomas Carruthers terms have expired end of 2025. Both have agreed to stay on and will continue serving as members of the EDA.

**UNFINISHED BUSINESS**

- 26 N. Main St. Property Sale – Purchased 3.22.2024 – Start by 3.22.202 – Extended to 8.31.2026
- Elementary School Project – Ballard informed EDA that we would be applying for a University of MN grant in partnership with the City of Trimont and MCW Schools to gain insight on what this building would best be used to serve our community for.  
~~–TLR Committee→~~ Board
- Delinquent Tax Properties – EDA is considering partnerships or incentives.
- 118 N. Main St. Property Sale – Purchased 3.13.2025 – Start Business by 3.13.2027
- Ringer Drive Development – Dave from CEDA reached out to MN Operations who will provide a quote to set the scope of work. Direction to Ballard to find out how deep the infrastructure is on Ringer Drive.
- Hotel Feasibility Study – Schumann stated that she spoke with Tom and Michelle Finke and they are not interested in getting into another business at this time, however stated Cobblestone is interested in coming to small towns. **Motion by Schumann to enter into the feasibility study as proposed. Second by Sinn. 7-0. Carried.**

**Motion by Schumann to adjourn at 6:28pm. Second by Behrens. 7-0. Carried.**

Andrea Ballard, City Clerk/Treasurer/EDA Director