

**SHERBURN CITY COUNCIL MEETING MINUTES**  
**May 18, 2026 at 5 P.M. | CITY HALL, 21 E 1<sup>ST</sup> STREET**

**CALL TO ORDER** Mayor Warren Olson duly called the meeting to order at 5:00 p.m. Council members present include Sarah Kramer, Rick Behne, and Ronnie Beckius. Brad Ringnell arrived during discussion of Custom Computers and left during Boulevard Tree Responsibility discussion. Also present: Andrea Ballard, City Clerk/Treasurer and Sean Devens, Deputy Clerk.

**APPROVAL OF AGENDA** Motion by Beckius to approve the agenda with addition of regular agenda item – Payloader Discussion. Second by Behne. 4-0. Carried.

**CONSENT AGENDA** Motion by Kramer to approve. Second by Beckius. 4-0. Carried.

1. Approval of Regular Meeting Minutes – May 4, 2026
2. Approval of Checks: GEN: 1818e-1853e, 48152-48211
3. Approval of Payroll Period 2026-9
4. Approval of April General Receipts
5. MLS Food Inventory

**REGULAR AGENDA**

1. Custom Computers – IT Services – Jerrad Juhl, owner presented quotes for services to the City of Sherburn, including firewalls, monthly support, and backup/storage. Ballard will reach out to Midwest IT to see if firewalls have been purchased. Motion by Ringnell to reach out to Midwest it to see if firewalls have been purchased and if not, rescind the quote. Second by Kramer. 5-0. Carried.
2. April 2026 Municipal Liquor Store Monthly Report – Ballard presented to council.
3. Consideration of MLS Roof Quotes – Motion by Ringnell to go with Patten Roofing quote for \$22,275.00 to replace the NW corner of MLS Building. Second by Behne. 5-0. Carried.
4. Resolution 2026-12 : Approving Donation of \$2500 for Fire Department - Motion by Ringnell to approve. Second by Beckius. Roll Call: Ringnell, yea; Behne, yea; Beckius, yea; Kramer, yea; Olson, yea. 5-0. Carried.
5. Boulevard Tree Responsibility Discussion – Ballard presented to council two draft ordinances outlining responsibility of the boulevard trees as current code/ordinance/policy does not distinguish. Ringnell left the meeting at 5:34. Final decision by council was to direct Ballard to move forward with work on an ordinance for property owner responsibility.
6. Alonso’s Concrete Repair – Billing Consideration – Ballard sought council decision on a \$850 billed expense that was received regarding concrete that needed to be repaired further after a resident drove through a section while wet. Motion by Beckius to have city pay the bill. Second by Kramer. 3-1. (Behne opposed) Carried.
7. Payloader Repair Discussion – City staff were new quotes and a report for saving money from not needing other services.

**POLICE CHIEF REPORT** – Trevor Yochim, Police Chief provided council with an update on the following: Grass and junk ordinance violation tags will be going out this week. Had a great turnout for Law Enforcement Days. As noted on the Monthly Report – call load was lacking, however up on arrests and have been completing more search warrants. Beckius asked Chief if there was going to be a Bike Rodeo this year, which he stated during the tail end of June. Kramer asked about the Creamery Barn, which Chief stated was a building official concern, not PD.

### **CLERK'S UPDATE**

- **Minnesota Municipal Clerks Institute – Year Three Update** – Ballard provided an update to Council on the recent trainings she attended.
- **Overtime Discussion and Direction** – Ballard sought direction from Council regarding overtime as mentioned during the May 4th meeting stating there was not a clear resolution on how overtime should be handled moving forward. Olson, Behne, Kramer, and Beckius indicated there was no issues and to continue completing work as needed. Request to bring forward report for council regarding benefit of part time employee.
- **Theater Server – Community Fundraising Efforts** - The Lions Club, Fox Lake Conservation League, and several community members have expressed interest in donating or assisting with fundraising efforts.
- **Dust Control – Cargill & Venn Street** – Staff would like Council to consider whether dust control measures on Cargill Street are something the City would like to pursue. At this time, council declined.
- **Community Hall/Theater Sidewalk and Steps Concern** – City staff brought attention to concerns and showed photos to Council. As this was not a budgeted expense for the year, staff are looking for direction from Council on how to proceed. Kramer stated best option is talking to someone who has experience in fixing this problem and obtaining further information regarding cost.
- **Library Roof Insurance Claim Update** - Staff have been informed that the City may be eligible to receive money back through insurance related to the prior roof loss at the library through the League of Minnesota Cities Insurance Trust.

### **REPORT FROM THE MAYOR AND COUNCILMEMBERS**

- Olson – Questioned if there is representation for the City regarding the Union.
- Kramer – Asked questions regarding Temperance Lake Ridge, including status of the camera situation and if charges were going to be filed and why TLR has three vehicles. Also asked about water out to Fox Lake Power Plant.

**ADJOURN** Motion by Kramer to adjourn at 6:21 pm. Second by Beckius. 4-0. Carried.

Andrea Ballard,  
City Clerk/Treasurer