

SHERBURN CITY COUNCIL MEETING MINUTES

July 20, 2026 at 5 P.M. | CITY HALL, 21 E 1ST STREET

CALL TO ORDER Mayor Warren Olson duly called to order the regular meeting of the Sherburn City Council at 5:00 pm. Council members present include Brad Ringnell, Sarah Kramer, Ronnie Beckius, and Rick Behne. Also present: Andrea Ballard, City Clerk/Treasurer and Sean Devens, Deputy Clerk.

OPEN PUBLIC COMMENT – none.

APPROVAL OF AGENDA Motion by Ringnell to approve as presented. Second by Beckius. 5-0. Carried.

CONSENT AGENDA Motion by Ringnell to approve. Second by Kramer. 5-0. Carried.

1. Approval of Regular Meeting Minutes – July 6, 2026
2. Approval of Checks: GEN: 1913-1939e, 48398-48422
3. Approval of Payroll Period 2026-14
4. Approval of MN Lawful Gambling: LG220 Application for Exempt Permit for MCW FFA Alumni Event on 11.7.2026 at the Sherburn American Legion

REGULAR AGENDA

1. Rick Behne – Water/Sewer Discussion – Mr. Behne spoke on his property at 753 110th Street, which is located outside of city limits. Mr. Behne indicated that he thought he should be able to tie to water and sewer service through private lines that are part of an easement running through his property. Ballard had provided an attorney memo to City Council members outlining various facts, including current ordinance language indicating Chapter 4, Section 303.06 stating no city services may be extended outside of city limits. Motion by Ringnell to not allow water and sewer connection at 753 110th Street. Motion fails due to lack of second. Council asked what next steps would be for Mr. Behne in getting city water/sewer connection, which the City Attorney had already indicated would be annexation according to ordinance. Mayor Olson agreed that we need to follow the ordinances.
2. Civic & Commerce – Benches: Ean Sinn presented to Council on behalf of the Civic & Commerce Club. Sinn informed council of the C&C's intention to upgrade benches in the City Park and around town. Grant funds have already been obtained from Bank Midwest and Martin County Area Foundation. Sinn stated the club is looking for the Council's "blessing", which was provided.
3. Bolton & Menk – GIS Proposal: Ballard presented a proposal as submitted by Bolton & Menk. Motion by Ringnell to approve proposal. Second by Beckius. 5-0. Carried.
4. June MLS Report – Ballard read report to Council as submitted by Jaime Leiting, MLS Manager. No concerns or comments from Council.

OLD BUSINESS

1. Movie Theater Discussion – Kramer had communication with St. James regarding their municipally owned theater, stating their municipal liquor store funds the theater. Kramer indicated financials would be sent soon. Kramer would like the current funds to be

deposited and set aside for the server to get the movie theater up and going again. Motion by Kramer to get server purchased. Second by Ringnell. Discussion – purchase will be made but donation will wait for resolution. 4-1. Carried. (Beckius – nay)

POLICE CHIEF REPORT

Trevor Yochim, Sherburne Welcome Police Chief provided a June monthly report to council, indicating nothing noteworthy. Yochim updated council on his conversation with the tower company as well as answered questions regarding additional application for officers.

CLERK'S UPDATE

Ballard informed Council on a few matters, including budget work, preparation for 2026 Primary Election, applications received for part-time Administrative Assistant position, and that staff are completing routine inquiries, while also responding to ongoing requests from departments, residents, and outside agencies.

REPORT FROM THE MAYOR AND COUNCILMEMBERS

Brad Ringnell – Asked City Staff for an update on when the wood chips would be placed at the park. Ballard indicated it should be this coming week.

Ronnie Beckius – Wondering about the status of the barn that is collapsing by the railroad tracks. Ballard indicated the attorney had provided a memo regarding council action that needs to be taken. Motion by Ringnell to approve the building official and attorney to take steps to condemn the barn on 204 Fairmont Ave. Second by Beckius. 5-0. Carried.

CLOSED SESSION

Motion by Ringnell to go into closed session at 6:04 p.m. to discuss personnel at MLS. Second by Kramer. 5-0. Carried.

Motion by Ringnell to come out of closed 6:13 p.m. Second by Kramer. 5-0. Carried.

Motion by Ringnell to accept Kelley Hanson resignation of Kitchen Lead effective August 9, 2026. Second by Kramer. 5-0. Carried.

Motion by Kramer to promote Aaron Knight to Kitchen Lead at Step 3 wage. Second by Ringnell. 5-0. Carried.

ADJOURN Motion by Ringnell to adjourn 6:15. Second by Kramer. 5-0. Carried.

Andrea Ballard
City Clerk/Treasurer