

SHERBURN CITY COUNCIL MEETING MINIUTES
September 8, 2026 at 5 P.M. | CITY HALL, 21 E 1ST STREET

CALL TO ORDER Mayor Warren Olson duly called the regular meeting to order at 5:00pm. Members present Brad Ringnell, Sarah Kramer, Rick Behne, and Ronnie Beckius. Also present: Andrea Ballard, City Clerk/Treasurer and Sean Devens, Deputy Clerk.

OPEN PUBLIC COMMENT – No public comment.

APPROVAL OF AGENDA Motion by Beckius to approve with addition of quotes that were provided for work truck. Second by Ringnell. 5-0. Carried.

CONSENT AGENDA Motion by Ringnell to approve. Second by Kramer. 5-0. Carried.

1. Approval of Regular Meeting Minutes – August 17, 2026
2. Approval of Checks: GEN: 2017-2032e, 48521-48590
3. Approval of Payroll Period 2026-17
4. Approval of July Financial Statements and Bank Reconciliations
5. Approval of August Utility Bill Adjustments
6. Approval of Municipal Liquor Store August Food Inventory Report
7. Approval of LG220 Application for Exempt Permit from MN Lawful Gambling for the Sherburn Fire Relief Association Turkey Bingo on 11.6.2026.

REGULAR AGENDA

1. Jackson/Martin County Rails to Trails Presentation – Jordan Niles and Luke Ewald presented to Council regarding the upcoming Rails to Trails project that is occurring after Alpha, MN received grant funds. Ewald indicated there was a vision that started in 2022 to include 67 miles of trail development. Jackson to Alpha could use the Union Pacific Railroad. Approximately 12 miles from Jackson to Sherburn. Trails could be used for ATV, horseback riding, cycling, walking, marathon running, snowmobiles. Will be doing Alpha, Sherburn, Welcome, and Fairmont to find potential trail heads. The purpose of the plan is not to take away land, but when the time is right, to apply for grant funding – specifically looking for it to be 100% grant funding. Council was on board with the plan and was looking forward to further information as it becomes available.
2. Resolution 2026-18: Authorizing Viewing Access for TLR Operating Account – Motion by Ringnell to approve. Second by Beckius. Roll Call Vote: Ringnell, yea; Behne, yea; Beckius, yea; Kramer, yea; Olson, yea. 5-0. Carried.
3. Resolution 2026-19: Authorizing Sherburn Economic Development Authority to Proceed with the League of Minnesota Cities Grant Navigator Application – Motion by Kramer to approve. Second by Beckius. Roll Call Vote: Kramer, yea; Beckius, yea; Behne, yea; Ringnell, yea; Olson, yea. 4-0-1 (Ringnell abstained). Carried.
4. Bolton & Menk Facility Assessment of Theater/Community Hall – no discussion by Council.
5. Bolton & Menk Facility Assessment of City Hall – no discussion by Council.
6. Bolton & Menk Facility Assessment of Municipal Liquor Store - no discussion by Council.
7. Approval of Address Change for City/State Shop – Motion by Beckius to approve address change from 211 Fairmont Ave to 380 East First Street. Second by Kramer. 5-0. Carried.
8. Approval of Geological Digging by the University of Minnesota – Motion by Ringnell to deny digging at the Tree Disposal Site. Second by Beckius. 5-0. Carried.
9. Municipal Liquor Store Monthly Report – July – Motion by Ringnell to approve as presented. Second by Beckius. 5-0. Carried.
10. Bolton & Menk Project Recommendation and Bid Abstract for Sewer Lining Project – Motion by Kramer to table until next meeting. Second by Ringnell. 5-0. Carried.

11. Work Truck – two quotes were provided by Ballard. One for North Country for \$50,000 and a second by Militello Motors for \$53,00. Motion by Olson to accept North County. Second by Beckius. 5-0. Carried.

OLD BUSINESS

1. Movie Theater Discussion – Ballard update Council that the server was installed. Ringnell stated that the contract that was brought to city was probably just fine. Ballard will reach out to Operators regarding this.

POLICE CHIEF REPORT – No report provided.

CLERK'S UPDATE

Ballard provided an update to Council with the following information:

- Looking into grant funding for holiday decorations.
- Regional Worship Center is looking to place a home on their lot, which is allowed as a conditional use permit. Ballard is working with the Pastor regarding this.
- Angel's Heavenly Bites – new food delivery service in town.
- Equipment Replacement Update – document included in packets indicating priority levels for equipment replacement.
- Cornerstone Management / TLR RFP
- Budget – continuing work on the 2027 budget
- Part Time Admin Assistant, Rhonda Thate, started for the City.

REPORT FROM THE MAYOR AND COUNCILMEMBERS

Sarah Kramer – wondering when Bank Reconciliations will be occurring out of the office now that part time help has been hired. Questioning if there is any good news with the daycare situation in town.

Brad Ringnell – would like Public Works to clear the catch basins on the north part of town and utilize the street sweeper. After his report, Brad Ringnell left the meeting.

Ronnie Beckius – Update Council regarding a meeting including some Police Commission members and the Sheriff to be and Chief Deputy had on August 21st.

Rick Behne – nothing to report.

Warren Olson – continuing to work with union rep, nothing further to report at this time.

ADJOURN – Motion by Kramer to adjourn at 5:55. Second by Behne. 4-0. Carried.

Andrea Ballard,
City Clerk/Treasurer