

SHERBURN CITY COUNCIL MEETING MINIUTES
October 5, 2026 at 5 P.M. | CITY HALL, 21 E 1ST STREET

CALL TO ORDER Mayor Warren Olson duly called the meeting to order at 5:00 p.m. Council members present include Brad Ringnell, Sarah Kramer, Rick Behne, and Ronnie Beckius. Also present include Andrea Ballard, City Clerk/Treasurer and Sean Devens, Deputy Clerk.

OPEN PUBLIC COMMENT No comments made at this time.

APPROVAL OF AGENDA Motion by Beckius to approve the agenda with addition of closed session to discuss hiring at the Municipal Liquor Store. Second by Kramer. 5-0. Carried.

CONSENT AGENDA Question from Kramer regarding item 6. September Utility Billing - questioned what the adjustments were on three accounts. Ballard indicated two were late fee removals due to not receiving the bill and the third was an exterior leak where staff adjusted down sewer charges. Motion by Kramer to approve consent agenda as presented. Second by Beckius. 5-0. Carried.

1. Approval of Regular Meeting Minutes – September 21, 2026
2. Approval of Checks: GEN: 2045e-2088e, 48684-48745
3. Approval of Payroll Period 2026-19
4. Approval of 2026 Primary Election Payroll
5. Approval of 2026 Ambulance Raceway Payroll
6. Approval of September Utility Billing Adjustments

REGULAR AGENDA

1. Ryan Ravallente – Cornerstone Management Company – Ryan spoke remotely to the Council regarding questions that were raised at the last council meeting. A presentation included information regarding rising revenues, three residents being billed for extra care charges, 2026 budget numbers, temporary staffing changes, and long term revenue remaining strong. It was indicated in simple terms, TLR had a bad first 6 months due to changes but doing much better now. Ryan included what council should be watching. Ringnell asked about aging revenue and current services being received by residents, which both questions were answered.
2. Resolution 2026-21: Approving Authorized Signor Name Change - Motion by Ringnell to approve as presented. Second by Kramer. Roll Call Vote: Ringnell, yea; Behne, yea; Beckius, yea; Kramer, yea, Olson, yea. 5-0. Carried.
3. Sherburn Fire Department Update - Mike Ringnell, Sherburn Fire Department Chief spoke to council regarding the Third Quarter Update. The update included membership, upcoming Relief Association fundraisers, upcoming training, and repair/updates needed at the hall.

OLD BUSINESS

1. Sherburn Ambulance Discussion – After being tabled at the 9.21.20263 meeting, Brad Ringnell brought forward a Lifeline Quote for \$392,000 for a new ambulance. Fire Chief, Mike Ringnell, spoke about the need to get added to a waitlist for a new build. Discussion included if Sherburn's name gets called and the city does not have the funds what happens? M. Ringnell indicated there is a \$500 cancellation fee. Motion by Behne to get the SFD to get put on a list. Second by Kramer. 5-0. Discussion included not committing to financing the ambulance, just to being added to the waiting list. Carried.

2. Movie Theater Discussion – Ballard updated council that the contract for the theater has been signed for a six month term.
3. Request for Proposals for Temperance Lake Ridge Management Company – Ballard informed Council there was a submission received on October 1, which was past the deadline date of September 16th. Motion by Kramer to deny reviewing late RFP. Second by Beckius. 4-0-1 Carried. Kramer stated that Cornerstone is moving in the right direction and thoughts would be that transitioning would be disruptive, which Beckius agreed to. Further discussion was had. Motion by Beckius to continue with Cornerstone for 2027. Second by Kramer. Discussion: Ballard will work with Cornerstone to bring a contract forward for council approval, including conditions to get out of the contract and provide more reporting and regular updates. 3-1-1. (Yes – Beckius, Kramer, Behne. No: Ringnell. Abstain: Olson) Carried.

POLICE CHIEF REPORT Trevor Yochim, Sherburne Welcome Police Chief, presented to Council. He received a request for a watch for children or speed limit sign for the 300 block of West Cargill Street and will move forward with this. No questions or comments were made by Council.

CLERK'S UPDATE

- Fire state aid and police state aid have been received and passed through appropriately.
- Property tax levy information was submitted to Martin County following the September 21 Council meeting.
- Sales tax for August and September has been paid. Work is underway on all quarter-end requirements.
- The City is scheduled to close on the Pocket Park property this Wednesday.
- Caulking work at the Water Plant has been completed.
- A 4' x 4' section of ceiling in the Community Hall basement fell in. The area appears to be located beneath a water/sewer line. Public Works is working on a temporary solution while the issue is evaluated.
- Paul will be out of town attending a Fire Chiefs Convention October 14–16.
- A work session still needs to be scheduled for the facility assessments, along with follow-up budget work sessions for the enterprise funds and general levy.
- The final report for the SMIF playground grant has been submitted.
- The City parks will be closed Friday, October 9.

REPORT FROM THE MAYOR AND COUNCILMEMBERS

Brad Ringnell – Requested information regarding leaf pick up dates for this year. Ballard informed him that Public Works will be using the new payloader for this, which is anticipated to arrive by October 20. City staff will post dates as soon as we know more.

CLOSED SESSION – Discussion of background check for a Municipal Liquor Store application. Motion by Ringnell to go into closed session. Second by Beckius. 5-0. Carried.

ADJOURN Motion by Ringnell to adjourn at 6:15 p.m. Second by Kramer. 5-0. Carried.

Andrea Ballard
City Clerk/Treasurer