

**Sherburn City Council Meeting**  
**November 22, 2021 – 5:00 PM**  
**Sherburn City Hall, 21 East First Street**

**CALL TO ORDER**

**OPEN PUBLIC COMMENTS**

- Persons may take one opportunity to address the council for three minutes about a topic not on the agenda. No notification of the mayor is required.
- Persons commenting on consent agenda may use this opportunity to speak.
- Persons who wish to speak about a regular agenda item must register with the clerk before the meeting.

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

1. November 1, 2021 Meeting

**CONSENT AGENDA (Persons commenting on consent item may speak under open public comments)**

1. Bills to be Paid

**PUBLIC HEARING**

1. Statement of Position – Municipal Liquor Store

**REGULAR AGENDA**

1. Kelly Yahnke – WWTP
2. Resolution 2021-18 Assessments for unpaid municipal charges
3. Shop With A Cop Request
4. Set Date for TNT Meeting
5. Approve Jessica Omvig to be a Signatory on Bank Accounts

**ADMINISTRATOR REPORT**

1. Police Report – October 2021

**MISCELLANEOUS**

**ADJOURN**

MINUTES OF COUNCIL MEETING  
November 1, 2021

A regular council meeting was duly called to order at 5:00 p.m. by Mayor Bob Roesler on Monday, November 1, 2021 with members Carlee Miller, Matt Larson, Kurt Olson, Brad Ringnell and Bob Roesler present. Also present City Admin/Police Chief Brad Hughes.

Motion by Larson to approve the agenda, second by Olson, carried.

Motion by Ringnell to approve the October 18, 2021 minutes as written and sent to each council member for study, second by Olson, carried.

Consent agenda including payment of bills was discussed. Ringnell questioned Amazon charges and to whom will receive the payment. He wanted to clarify he is not to be paid but the Amazon Credit Card is to be paid if that was not clear. Consent agenda declared approved.

On the regular agenda council addressed the employment approval for Jessica Omvig, the new Deputy Clerk. Roesler would like accounting training and LMC training to be a goal for the new clerk. Ringnell would like to have her start taking meeting minutes as soon as she starts in the office. Motion by Ringnell to approve the employment of Jessica Omvig as the new Deputy Clerk, second by Miller. Motion carried.

The City received quotes from audit firms following a request for proposal on behalf of the city. They were reviewed by the council. Discussion on fees was had, Ringnell wants to make sure they can get all the state funds available to the city. Motion by Ringnell to accept Burkhardt & Burkhardt's proposal, second by Larson. Roesler commented Burkhardt & Burkhardt offers their services to other communities around us and those cities are satisfied with the work. Discussion on getting audit lists as soon as possible to help the new clerk organize needed information for the audit. The audit can be trying and the clerk will need as much time as the audit firm is able to give to find necessary documents.

The City will need to schedule an upcoming Public Hearing on behalf of the Municipal Liquor Store. From the Audit, the Municipal Liquor Store was at a loss for 2020. Because it was twice in the past three years, we are again required to hold a Public Hearing on this as required by state. Discussion on dates. Monday, November 22nd at 5:00p.m. Motion by Ringnell to move the council meeting and to hold the Public Hearing on the same night, second by Olson. Motion approved. Discussion on previous public hearings and preparation for them. Questions on profit and loss versus capital expenditure. Also, discussion on operating hours and base price increases on products sold at the Liquor Store were had.

A Resolution is needed to utilize funds on had through an Interfund Loan for the Water Main Repairs. In order to utilize the funds from the Capital Projects funds for the water main repair on Highway 4, council needs to pass a resolution to move the funds over to the water fund. Resolution 2021-17 will approved this measure. Motion by Ringnell to approve Resolution 2021-17 for repair of the water mains and to be paid by the Capital Projects funds in the amount of \$105,000, second by Larson. Ringnell, yea; Olson, yea; Miller, yea; Larson, yea; Roesler, yea. Resolution 2021-17 approved.

Administrators Report:

- Highway 4 water main repair is underway, the Wash Den will be without water until the repair is complete.

In other business, in regards to the flower pots on Main St. The C&C would like the pots to stay all winter so they do not get broke while moving them in for winter weather. They feel they are just too large and expensive to risk damage.

Motion to adjourn by Olson, second by Larson. Adjourn at 5:19 p.m.

Dannielle Peters, Interim Deputy Clerk

## SCHEDULED CLAIMS LIST

| INVOICE#                      | LINE | DUE DATE | INVOICE DATE | REFERENCE                    | PAYMENT AMOUNT | DIST | GL ACCOUNT    | CK SQ |
|-------------------------------|------|----------|--------------|------------------------------|----------------|------|---------------|-------|
| BANK MIDWEST - GENERAL        |      |          |              |                              |                |      |               |       |
| 855247                        |      |          | 1043         | AFLAC                        |                |      |               |       |
|                               | 1    | 11/22/21 | 11/22/21     | INSUR                        | 111.32         | 0706 | 100-21706     | 1     |
|                               | 3    |          |              | INSUR                        | 20.46          | 1706 | 601-21706     | 1     |
|                               | 4    |          |              | INSUR                        | 20.46          | 602  | 602-21706     | 1     |
|                               |      |          |              | INVOICE TOTAL                | 152.24         |      |               |       |
|                               |      |          |              | VENDOR TOTAL                 | 152.24         |      |               |       |
| 1096 AMBORN LUMBER            |      |          |              |                              |                |      |               |       |
| 10312021                      | 1    | 11/22/21 | 11/22/21     | BRUSHED/IH PAINT             | 28.80          | 100  | 100-42200-222 | 1     |
|                               | 3    |          |              | SHOP T-30 SCREENS            | 22.14          | 100  | 100-43100-220 | 1     |
|                               | 4    |          |              | CAB SCREWS/4X8               | 59.45          | 100  | 100-45200-200 | 1     |
|                               | 5    |          |              | PARKS 4"CAP ADAPTOR          | 15.58          | 100  | 100-45200-200 | 1     |
|                               | 6    |          |              | CITY KEYS/ LARSON STORM DOOR | 56.25          | 100  | 100-41000-439 | 1     |
|                               |      |          |              | INVOICE TOTAL                | 182.22         |      |               |       |
|                               |      |          |              | VENDOR TOTAL                 | 182.22         |      |               |       |
| 999999999 282 ANDI'S FENCEALL |      |          |              |                              |                |      |               |       |
| 1969                          | 1    | 11/22/21 | 11/22/21     | TLR FPOST/GATE HARDWARE/RAIL | 4,524.67       | 701  | 701-49010-500 | 1     |
|                               |      |          |              | INVOICE TOTAL                | 4,524.67       |      |               |       |
| 2018                          | 1    | 11/22/21 | 11/22/21     | INSTALL 27X6 VINLY FENCE     | 7,323.40       | 701  | 701-49010-500 | 1     |
|                               |      |          |              | INVOICE TOTAL                | 7,323.40       |      |               |       |
| 2064                          | 1    | 11/22/21 | 11/22/21     | CONCRETE HARDWARE FENCING    | 789.62         | 701  | 701-49010-500 | 1     |
|                               |      |          |              | INVOICE TOTAL                | 789.62         |      |               |       |
|                               |      |          |              | VENDOR TOTAL                 | 12,637.69      |      |               |       |
| 999999999 155 ANDREW RINGNELL |      |          |              |                              |                |      |               |       |
| 110321                        | 1    | 11/22/21 | 11/22/21     | DG BATTERY PURCH             | 15.34          | 100  | 100-42200-200 | 1     |
|                               |      |          |              | INVOICE TOTAL                | 15.34          |      |               |       |
|                               |      |          |              | VENDOR TOTAL                 | 15.34          |      |               |       |
| 1212 ARAMARK                  |      |          |              |                              |                |      |               |       |
| 280001861                     | 1    | 11/22/21 | 11/22/21     | ADMIN MATS                   | 51.75          | 100  | 100-41000-439 | 1     |
|                               | 2    |          |              | WATER PLANT MATS             | 65.96          | 601  | 601-49400-439 | 1     |
|                               |      |          |              | INVOICE TOTAL                | 117.71         |      |               |       |
|                               |      |          |              | VENDOR TOTAL                 | 117.71         |      |               |       |
| 1042 BLUECROSS BLUESHIELD     |      |          |              |                              |                |      |               |       |
| 211102434686                  | 3    | 11/22/21 | 11/22/21     | CITY INSUR EMPL              | 619.95         | 100  | 100-41000-130 | 1     |
|                               | 4    |          |              | CITY INSUR EMPL              | 309.97         | 100  | 100-41000-130 | 1     |
|                               | 5    |          |              | CITY INSUR EMPL              | 154.99         | 601  | 601-49400-131 | 1     |
|                               | 6    |          |              | CITY INSUR EMPL              | 154.98         | 602  | 602-49450-131 | 1     |
|                               | 7    |          |              | CITY INSUR EMPL              | 129.64         | 0709 | 100-21709     | 1     |
|                               | 8    |          |              | CITY INSUR EMPL              | 30.72          | 1709 | 601-21709     | 1     |
|                               | 9    |          |              | CITY INSUR EMPL              | 30.71          | 602  | 602-21709     | 1     |
|                               |      |          |              | INVOICE TOTAL                | 1,430.96       |      |               |       |

## SCHEDULED CLAIMS LIST

| INVOICE#   | LINE | DUE DATE | INVOICE DATE | REFERENCE   | PAYMENT AMOUNT | DIST GL ACCOUNT   | CK SQ |
|------------|------|----------|--------------|---|----------------|-------------------|-------|
|            |      |          |              | VENDOR TOTAL  | 1,430.96       |                   |       |
| 4573       | 1    | 11/22/21 | 11/22/21     | 1257 BRANDON'S REPAIR, INC<br>2016 FORD F450 REPAIRS          | 13,421.38      | 100 100-42200-221 | 1     |
|            |      |          |              | INVOICE TOTAL   | 13,421.38      |                   |       |
|            |      |          |              | VENDOR TOTAL  | 13,421.38      |                   |       |
| 1638722507 | 1    | 11/22/21 | 11/22/21     | 999999999 305 CAPITAL ONE TRADE CREDIT<br>NORTHERN TOOL PURCH | 39.99          | 100 100-43100-200 | 1     |
|            |      |          |              | INVOICE TOTAL   | 39.99          |                   |       |
|            |      |          |              | VENDOR TOTAL  | 39.99          |                   |       |
| OCT28      | 1    | 11/22/21 | 11/22/21     | 1253 ADVANCE AUTO PARTS<br>FD 2479-ID-380884                  | 37.39          | 100 100-42200-222 | 1     |
|            |      |          |              | INVOICE TOTAL   | 37.39          |                   |       |
|            |      |          |              | VENDOR TOTAL  | 37.39          |                   |       |
| 102921     | 1    | 11/22/21 | 11/22/21     | 999999999 299 CORE & MAIN<br>WTR SUPPLIES OCT 815243          | 82.69          | 601 601-49400-200 | 1     |
|            | 2    |          |              | WTR SUPPLIES OCT 815245                                       | 57.36          | 601 601-49400-200 | 1     |
|            | 3    |          |              | WTR SUPPLIES OCT 808656                                       | 132.76         | 601 601-49400-200 | 1     |
|            |      |          |              | INVOICE TOTAL   | 272.81         |                   |       |
|            |      |          |              | VENDOR TOTAL  | 272.81         |                   |       |
| 2019-13328 | 1    | 11/22/21 | 11/22/21     | 1104 gWORKS<br>ANNUAL LIC FEE SIMPLE CITY                     | 1,285.00       | 100 100-41000-302 | 1     |
|            | 2    |          |              | PRODUCT SUPPORT AGREEMENT                                     | 1,235.35       | 100 100-41000-302 | 1     |
|            |      |          |              | INVOICE TOTAL   | 2,520.35       |                   |       |
|            |      |          |              | VENDOR TOTAL  | 2,520.35       |                   |       |
| 14281269   | 1    | 11/22/21 | 11/22/21     | 1049 DAY PLUMBING HEATING & COOLING<br>PIPE & BRASS FLARE NUT | 439.97         | 601 601-49450-200 | 1     |
|            |      |          |              | INVOICE TOTAL   | 439.97         |                   |       |
|            |      |          |              | VENDOR TOTAL  | 439.97         |                   |       |
| 1231       | 1    | 11/22/21 | 11/22/21     | 1438 EMS CUSTOM EDUCATION<br>TUITION BRIDGE                   | 785.00         | 100 100-42200-440 | 1     |
|            | 2    |          |              | TUITION   | 3,925.00       | 100 100-42200-440 | 1     |
|            | 3    |          |              | TUITION   | 165.00         | 100 100-42200-440 | 1     |
|            |      |          |              | INVOICE TOTAL   | 4,875.00       |                   |       |
|            |      |          |              | VENDOR TOTAL  | 4,875.00       |                   |       |
| 9289       | 1    | 11/22/21 | 11/22/21     | 1008 EXPERT BILLING<br>RUNS (6)                               | 186.00         | 100 100-42200-233 | 1     |
|            |      |          |              | INVOICE TOTAL   | 186.00         |                   |       |
|            |      |          |              | VENDOR TOTAL  | 186.00         |                   |       |



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| INVOICE#                      | LINE | DUE DATE | INVOICE DATE | REFERENCE              | PAYMENT AMOUNT | DIST | GL ACCOUNT    | CK SQ |
|-------------------------------|------|----------|--------------|------------------------|----------------|------|---------------|-------|
| 1023 FEDER MECHANICAL         |      |          |              |                        |                |      |               |       |
| 3574                          | 1    | 11/22/21 | 11/22/21     | THEATER HEAT EXCHANGER | 5,009.24       | 100  | 100-45180-220 | 1     |
|                               |      |          |              | INVOICE TOTAL          | 5,009.24       |      |               |       |
|                               |      |          |              | VENDOR TOTAL           | 5,009.24       |      |               |       |
| 1318 FEDERATED RURAL ELECTRIC |      |          |              |                        |                |      |               |       |
| 112021                        | 1    | 11/22/21 | 11/22/21     | ELECT                  | 100.00         | 602  | 602-49450-380 | 1     |
|                               | 2    |          |              | ELECT                  | 100.00         | 601  | 601-49400-380 | 1     |
|                               | 3    |          |              | ELECT                  | 100.00         | 100  | 100-43100-380 | 1     |
|                               | 4    |          |              | ELECT                  | 100.00         | 100  | 100-45200-380 | 1     |
|                               | 5    |          |              | ELECT                  | 1,000.00       | 100  | 100-43100-431 | 1     |
|                               | 6    |          |              | ELECT                  | 800.00         | 100  | 100-45180-380 | 1     |
|                               | 7    |          |              | ELECT                  | 100.00         | 100  | 100-41900-380 | 1     |
|                               | 8    |          |              | ELECT                  | 1,100.00       | 100  | 100-42200-380 | 1     |
|                               | 9    |          |              | ELECT                  | 5,096.63       | 100  | 100-41000-380 | 1     |
|                               |      |          |              | INVOICE TOTAL          | 8,496.63       |      |               |       |
|                               |      |          |              | VENDOR TOTAL           | 8,496.63       |      |               |       |
| 1080 FRONTIER COMMUNICATIONS  |      |          |              |                        |                |      |               |       |
| 111821                        | 1    | 11/22/21 | 11/22/21     | LIFT STATION ALARM     | 137.15         | 602  | 602-49450-320 | 1     |
|                               | 2    |          |              | WW PLANT               | 131.13         | 602  | 602-49450-320 | 1     |
|                               |      |          |              | INVOICE TOTAL          | 268.28         |      |               |       |
|                               |      |          |              | VENDOR TOTAL           | 268.28         |      |               |       |
| 1471 FUELMAN                  |      |          |              |                        |                |      |               |       |
| NOV1NOV8                      | 1    | 11/22/21 | 11/22/21     | ACC BG2650664 INV NOV1 | 84.44          | 100  | 100-42200-331 | 1     |
|                               | 2    |          |              | ACC BG2650664 INV NOV8 | 196.11         | 100  | 100-42200-331 | 1     |
|                               |      |          |              | INVOICE TOTAL          | 280.55         |      |               |       |
|                               |      |          |              | VENDOR TOTAL           | 280.55         |      |               |       |
| 1449 G3 FIRE, LLC             |      |          |              |                        |                |      |               |       |
| 4270                          | 1    | 11/22/21 | 11/22/21     | STORAGE HOSE ROLL CUST | 329.00         | 100  | 100-42200-500 | 1     |
|                               | 2    |          |              | STORAGE HOSE ROLL CUST | 415.13         | 100  | 100-42200-500 | 1     |
|                               | 3    |          |              | S&h                    | 140.00         | 100  | 100-42200-439 | 1     |
|                               |      |          |              | INVOICE TOTAL          | 884.13         |      |               |       |
|                               |      |          |              | VENDOR TOTAL           | 884.13         |      |               |       |
| 1425 GALLS                    |      |          |              |                        |                |      |               |       |
| 19548703                      | 1    | 11/22/21 | 11/22/21     | FD UNIFORM NEW MEMB    | 68.09          | 100  | 100-42200-439 | 1     |
|                               |      |          |              | INVOICE TOTAL          | 68.09          |      |               |       |
|                               |      |          |              | VENDOR TOTAL           | 68.09          |      |               |       |
| 1076 GOPHER STATE ONE-CALL    |      |          |              |                        |                |      |               |       |
| 1100735                       | 1    | 11/22/21 | 11/22/21     | TICKETS (40)           | 54.00          | 100  | 100-41000-439 | 1     |
|                               |      |          |              | INVOICE TOTAL          | 54.00          |      |               |       |
|                               |      |          |              | VENDOR TOTAL           | 54.00          |      |               |       |

## SCHEDULED CLAIMS LIST

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE   | PAYMENT AMOUNT       | DIST GL | ACCOUNT       | CK SQ |
|----------|------|----------|--------------|---|----------------------|---------|---------------|-------|
| 6046831  | 1    | 11/22/21 | 11/22/21     | 1144 HAWKINS INC<br>BULK CHLORIDE                                   | 1,071.33<br>1,071.33 | 602     | 602-49450-200 | 1     |
|          |      |          |              | INVOICE TOTAL   |                      |         |               |       |
| 6051336  | 1    | 11/22/21 | 11/22/21     | MINI BULK SODIUM  | 478.13<br>478.13     | 601     | 601-49400-200 | 1     |
|          |      |          |              | INVOICE TOTAL   |                      |         |               |       |
|          |      |          |              | VENDOR TOTAL  | 1,549.46             |         |               |       |
| 102721   | 1    | 11/22/21 | 11/22/21     | 1174 JAYCOX IMPLEMENT INC<br>KABOTA FILTERS OIL                     | 128.51<br>128.51     | 100     | 100-43100-221 | 1     |
|          |      |          |              | INVOICE TOTAL   |                      |         |               |       |
|          |      |          |              | VENDOR TOTAL  | 128.51               |         |               |       |
| 102521   | 1    | 11/22/21 | 11/22/21     | 1066 JH LARSON COMPANY<br>TLR 9/13/21                               | 38.36                | 701     | 701-49010-220 | 1     |
|          | 2    |          |              | TLR 9V 12PK 10/28/21  | 53.75                | 701     | 701-49010-220 | 1     |
|          |      |          |              | INVOICE TOTAL   | 92.11                |         |               |       |
|          |      |          |              | VENDOR TOTAL  | 92.11                |         |               |       |
| 1153     | 1    | 11/22/21 | 11/22/21     | 999999999 270 KORTE'S WELDING & REPAIR<br>SNOW PLOW MOUNT PAYLOADER | 1,481.00<br>1,481.00 | 100     | 100-43100-220 | 1     |
|          |      |          |              | INVOICE TOTAL   |                      |         |               |       |
|          |      |          |              | VENDOR TOTAL  | 1,481.00             |         |               |       |
| 0746452  | 1    | 11/22/21 | 11/22/21     | 1440 MID AMERICAN RESEARCH CHEMICAL<br>LIFT STATION DEGREASER       | 1,370.00<br>1,370.00 | 602     | 602-49450-200 | 1     |
|          |      |          |              | INVOICE TOTAL   |                      |         |               |       |
|          |      |          |              | VENDOR TOTAL  | 1,370.00             |         |               |       |
| 10302021 | 1    | 11/22/21 | 11/22/21     | 1013 MARTIN COUNTY STAR<br>CH RENTAL/MINUTES/LEAF/PUBH              | 352.00<br>352.00     | 100     | 100-41000-350 | 1     |
|          |      |          |              | INVOICE TOTAL   |                      |         |               |       |
| 103021   | 1    | 11/22/21 | 11/22/21     | HALLOWEEN FD  | 20.00<br>20.00       | 100     | 100-42200-439 | 1     |
|          |      |          |              | INVOICE TOTAL   |                      |         |               |       |
| 110421   | 1    | 11/22/21 | 11/22/21     | MCS RENEWAL ANNUALLY  | 38.00<br>38.00       | 100     | 100-41000-350 | 1     |
|          |      |          |              | INVOICE TOTAL   |                      |         |               |       |
|          |      |          |              | VENDOR TOTAL  | 410.00               |         |               |       |
| 110921   | 1    | 11/22/21 | 11/22/21     | 1009 MIDCONTINENT COMMUNICATIONS<br>PHONE/INTER                     | 300.65               | 100     | 100-41000-320 | 1     |
|          | 3    |          |              | PHONE/INTER   | 134.79               | 601     | 601-49400-320 | 1     |
|          | 4    |          |              | PHONE/INTER   | 130.00               | 100     | 100-42200-320 | 1     |
|          | 5    |          |              | PHONE/INTER   | 88.00                | 100     | 100-45180-380 | 1     |
|          |      |          |              | INVOICE TOTAL   | 653.44               |         |               |       |
|          |      |          |              | VENDOR TOTAL  | 653.44               |         |               |       |

## SCHEDULED CLAIMS LIST

| INVOICE#                                 | LINE | DUE DATE | INVOICE DATE | REFERENCE              | PAYMENT AMOUNT | DIST | GL ACCOUNT    | CK SQ |
|--|------|----------|--------------|------------------------|----------------|------|---------------|-------|
| 1022 MIDWEST IT SYSTEMS                  |      |          |              |                        |                |      |               |       |
| 34976                                    | 1    | 11/22/21 | 11/22/21     | BILLABLE SUPPORT       | 204.25         | 100  | 100-41000-302 | 1     |
|  |      |          |              | INVOICE TOTAL          | 204.25         |      |               |       |
| 1078 MINNESOTA ENERGY                    |      |          |              |                        |                |      |               |       |
| 35024                                    | 1    | 11/22/21 | 11/22/21     | GUARDIAN MON AGREEMENT | 295.00         | 100  | 100-41000-302 | 1     |
|  |      |          |              | INVOICE TOTAL          | 295.00         |      |               |       |
|  |      |          |              | VENDOR TOTAL           | 499.25         |      |               |       |
| 1078 MINNESOTA ENERGY                    |      |          |              |                        |                |      |               |       |
| 111721                                   | 1    | 11/22/21 | 11/22/21     | GAS                    | 58.81          | 100  | 100-42200-380 | 1     |
|  | 2    |          |              | GAS                    | 18.00          | 100  | 100-41000-380 | 1     |
|  | 3    |          |              | GAS                    | 31.90          | 100  | 100-41900-380 | 1     |
|  | 4    |          |              | GAS                    | 54.94          | 100  | 100-43100-380 | 1     |
|  | 5    |          |              | GAS                    | 58.20          | 100  | 100-45180-380 | 1     |
|  | 6    |          |              | GAS                    | 22.50          | 601  | 601-49400-380 | 1     |
|  | 7    |          |              | GAS                    | 22.50          | 602  | 602-49450-380 | 1     |
|  |      |          |              | INVOICE TOTAL          | 266.85         |      |               |       |
|  |      |          |              | VENDOR TOTAL           | 266.85         |      |               |       |
| 999999999 306 MR PAVING & EXCAVATING INC |      |          |              |                        |                |      |               |       |
| 47385                                    | 1    | 11/22/21 | 11/22/21     | ROAD PATCH WORK        | 14,009.90      | 100  | 100-43100-220 | 1     |
|  |      |          |              | INVOICE TOTAL          | 14,009.90      |      |               |       |
|  |      |          |              | VENDOR TOTAL           | 14,009.90      |      |               |       |
| 1225 MSFDA                               |      |          |              |                        |                |      |               |       |
| 2022                                     | 1    | 11/22/21 | 11/22/21     | MEMBERSHIP DUES        | 175.00         | 100  | 100-42200-434 | 1     |
|  |      |          |              | INVOICE TOTAL          | 175.00         |      |               |       |
|  |      |          |              | VENDOR TOTAL           | 175.00         |      |               |       |
| 1077 PHOTO PRESS                         |      |          |              |                        |                |      |               |       |
| 10132021                                 | 1    | 11/22/21 | 11/22/21     | SECURITY ENVELOPES     | 103.90         | 100  | 100-41000-200 | 1     |
|  |      |          |              | INVOICE TOTAL          | 103.90         |      |               |       |
|  |      |          |              | VENDOR TOTAL           | 103.90         |      |               |       |
| 1366 SAM MEIXELL                         |      |          |              |                        |                |      |               |       |
| 110121                                   | 1    | 11/22/21 | 11/22/21     | COVID CARD             | 100.00         | 100  | 100-42200-439 | 1     |
|  |      |          |              | INVOICE TOTAL          | 100.00         |      |               |       |
|  |      |          |              | VENDOR TOTAL           | 100.00         |      |               |       |
| 1469 SOUTHERN MN HOME CREATIVE           |      |          |              |                        |                |      |               |       |
| 1407                                     | 1    | 11/22/21 | 11/22/21     | Magazine Ads           | 36.00          | 100  | 100-41000-350 | 1     |
|  |      |          |              | INVOICE TOTAL          | 36.00          |      |               |       |
|  |      |          |              | VENDOR TOTAL           | 36.00          |      |               |       |
| 1211 STRYKER SALES CORP                  |      |          |              |                        |                |      |               |       |
| 3564878                                  | 1    | 11/22/21 | 11/22/21     | AMB MAINT EQUIP        | 1,245.00       | 100  | 100-42200-221 | 1     |
|  | 2    |          |              | AMB MAINT EQUIP        | 1,245.00       | 100  | 100-42200-221 | 1     |



## SCHEDULED CLAIMS LIST

| INVOICE#   | LINE | DUE<br>DATE | INVOICE<br>DATE | REFERENCE   | PAYMENT<br>AMOUNT | DIST | GL | ACCOUNT       | CK<br>SQ |
|------------|------|-------------|-----------------|---|-------------------|------|----|---------------|----------|
|            | 3    |             |                 | AMB MAINT EQUIP                                     | 1,990.00          | 100  |    | 100-42200-221 | 1        |
|            | 4    |             |                 | AMB MAINT EQUIP                                     | 1,990.00          | 100  |    | 100-42200-221 | 1        |
|            |      |             |                 | INVOICE TOTAL                                       | 6,470.00          |      |    |               |          |
|            |      |             |                 | VENDOR TOTAL  | 6,470.00          |      |    |               |          |
| 95975      | 1    | 11/22/21    | 11/22/21        | 1420 SYNCB/AMAZON<br>FD AMB BOSCH RELAY             | 23.07             | 100  |    | 100-42200-200 | 1        |
|            |      |             |                 | INVOICE TOTAL                                       | 23.07             |      |    |               |          |
|            |      |             |                 | VENDOR TOTAL  | 23.07             |      |    |               |          |
| 9891230666 | 1    | 11/22/21    | 11/22/21        | 1082 VERIZON WIRELESS<br>CELL PH                    | 41.44             | 100  |    | 100-43100-320 | 1        |
|            | 2    |             |                 | CELL PH   | 162.92            | 100  |    | 100-42200-320 | 1        |
|            | 3    |             |                 | CELL PH   | 20.72             | 601  |    | 601-49400-320 | 1        |
|            | 4    |             |                 | CELL PH   | 19.94             | 602  |    | 602-49450-320 | 1        |
|            |      |             |                 | INVOICE TOTAL                                       | 245.02            |      |    |               |          |
|            |      |             |                 | VENDOR TOTAL  | 245.02            |      |    |               |          |
| 3760       | 1    | 11/22/21    | 11/22/21        | 1187 WESTRUM LEAK DETECTION<br>2021 LEAK DET SURVEY | 900.00            | 601  |    | 601-49400-220 | 1        |
|            |      |             |                 | INVOICE TOTAL                                       | 900.00            |      |    |               |          |
|            |      |             |                 | VENDOR TOTAL  | 900.00            |      |    |               |          |
| 103121     | 1    | 11/22/21    | 11/22/21        | 1172 ZIEGLER INC<br>PAYLOADER BULB                  | 16.14             | 100  |    | 100-43100-220 | 1        |
|            | 2    |             |                 | PAYLOADER & GRADER FILTERS                          | 557.97            | 100  |    | 100-43100-220 | 1        |
|            |      |             |                 | INVOICE TOTAL                                       | 574.11            |      |    |               |          |
|            |      |             |                 | VENDOR TOTAL  | 574.11            |      |    |               |          |
|            |      |             |                 | BANK MIDWEST - GENERAL TOTAL                        | 80,477.59         |      |    |               |          |
|            |      |             |                 | BANK MIDWEST - LIQUOR STORE                         |                   |      |    |               |          |
| 855247     | 2    | 11/22/21    | 11/22/21        | 1043 AFLAC<br>INSUR                                 | 33.96             | 609  |    | 609-49750-132 | 1        |
|            |      |             |                 | INVOICE TOTAL                                       | 33.96             |      |    |               |          |
|            |      |             |                 | VENDOR TOTAL  | 33.96             |      |    |               |          |
| 10312021   | 2    | 11/22/21    | 11/22/21        | 1096 AMBORN LUMBER<br>HING PK X2 MLS                | 4.38              | 609  |    | 609-49750-220 | 1        |
|            |      |             |                 | INVOICE TOTAL                                       | 4.38              |      |    |               |          |
|            |      |             |                 | VENDOR TOTAL  | 4.38              |      |    |               |          |
| 08144306   | 1    | 11/22/21    | 11/22/21        | 1006 AMERICAN WELDING & GAS<br>CYLINDER CARB DIOX   | 163.15            | 609  |    | 609-49750-260 | 1        |
|            |      |             |                 | INVOICE TOTAL                                       | 163.15            |      |    |               |          |
|            |      |             |                 | VENDOR TOTAL  | 163.15            |      |    |               |          |

## SCHEDULED CLAIMS LIST

| INVOICE#     | LINE | DUE<br>DATE | INVOICE<br>DATE | REFERENCE                                      | PAYMENT<br>AMOUNT | DIST | GL | ACCOUNT       | CK<br>SQ |
|--------------|------|-------------|-----------------|--|-------------------|------|----|---------------|----------|
| 53184        | 1    | 11/22/21    | 11/22/21        | 1212 ARAMARK<br>MLS MOP/MATS ETC               | 260.19            | 609  |    | 609-49750-200 | 1        |
|              |      |             |                 | INVOICE TOTAL                                  | 260.19            |      |    |               |          |
|              |      |             |                 | VENDOR TOTAL                                   | 260.19            |      |    |               |          |
| 92334700     | 1    | 11/22/21    | 11/22/21        | 1135 BELLBOY CORPORATION<br>LIQ PURCH          | 1,285.50          | 609  |    | 609-49750-251 | 1        |
|              |      |             |                 | INVOICE TOTAL                                  | 1,285.50          |      |    |               |          |
|              |      |             |                 | VENDOR TOTAL                                   | 1,285.50          |      |    |               |          |
| 211102434686 | 1    | 11/22/21    | 11/22/21        | 1042 BLUECROSS BLUESHIELD<br>CITY INSUR ENPL   | 1,147.62          | 609  |    | 609-49750-131 | 1        |
|              | 2    |             |                 | CITY INSUR ENPL                                | 382.54            | 9706 |    | 609-21706     | 1        |
|              |      |             |                 | INVOICE TOTAL                                  | 1,530.16          |      |    |               |          |
|              |      |             |                 | VENDOR TOTAL                                   | 1,530.16          |      |    |               |          |
| 110421       | 1    | 11/22/21    | 11/22/21        | 1403 DOLLAR GENERAL-Regions 410526<br>MILK     | 32.70             | 609  |    | 609-49750-200 | 1        |
|              |      |             |                 | INVOICE TOTAL                                  | 32.70             |      |    |               |          |
|              |      |             |                 | VENDOR TOTAL                                   | 32.70             |      |    |               |          |
| 128882       | 1    | 11/22/21    | 11/22/21        | 1157 FAIRMONT FIRE SYSTEMS<br>MLS SERVICE CALL | 191.64            | 609  |    | 609-49750-220 | 1        |
|              |      |             |                 | INVOICE TOTAL                                  | 191.64            |      |    |               |          |
|              |      |             |                 | VENDOR TOTAL                                   | 191.64            |      |    |               |          |
| 18576        | 1    | 11/22/21    | 11/22/21        | 1427 FIREHOUSE PIZZA<br>PIZZA                  | 272.75            | 609  |    | 609-49750-259 | 1        |
|              |      |             |                 | INVOICE TOTAL                                  | 272.75            |      |    |               |          |
|              |      |             |                 | VENDOR TOTAL                                   | 272.75            |      |    |               |          |
| 111821       | 3    | 11/22/21    | 11/22/21        | 1080 FRONTIER COMMUNICATIONS<br>MLS            | 92.82             | 609  |    | 609-49750-320 | 1        |
|              |      |             |                 | INVOICE TOTAL                                  | 92.82             |      |    |               |          |
|              |      |             |                 | VENDOR TOTAL                                   | 92.82             |      |    |               |          |
| 102021       | 1    | 11/22/21    | 11/22/21        | 1452 HY-VEE ACCOUNTS RECEIVABLE<br>MLS PURCH   | 133.79            | 609  |    | 609-49750-260 | 1        |
|              | 2    |             |                 | MLS PURCH                                      | 88.71             | 609  |    | 609-49750-259 | 1        |
|              |      |             |                 | INVOICE TOTAL                                  | 222.50            |      |    |               |          |
|              |      |             |                 | VENDOR TOTAL                                   | 222.50            |      |    |               |          |
| 111621       | 1    | 11/22/21    | 11/22/21        | 1467 JASON HOFFMAN<br>CLEAN BAR LINES          | 60.00             | 609  |    | 609-49750-200 | 1        |
|              |      |             |                 | INVOICE TOTAL                                  | 60.00             |      |    |               |          |

## SCHEDULED CLAIMS LIST

| INVOICE# | LINE | DUE<br>DATE | INVOICE<br>DATE | REFERENCE                                       | PAYMENT<br>AMOUNT | DIST GL ACCOUNT   | CK<br>SQ |
|----------|------|-------------|-----------------|---|-------------------|-------------------|----------|
|          |      |             |                 | VENDOR TOTAL                                    | 60.00             |                   |          |
| 7609-1   | 1    | 11/22/21    | 11/22/21        | 1060 KFMC<br>ADS                                | 500.00            | 609 609-49750-340 | 1        |
|          |      |             |                 | INVOICE TOTAL                                   | 500.00            |                   |          |
|          |      |             |                 | VENDOR TOTAL                                    | 500.00            |                   |          |
| 21100616 | 1    | 11/22/21    | 11/22/21        | 1413 KKQJ/KUXX<br>ADS OCT                       | 152.25            | 609 609-49750-340 | 1        |
|          |      |             |                 | INVOICE TOTAL                                   | 152.25            |                   |          |
|          |      |             |                 | VENDOR TOTAL                                    | 152.25            |                   |          |
| 52039    | 1    | 11/22/21    | 11/22/21        | 1084 LIVEWIRE PRINTING COMPANY<br>MLS ADS       | 101.88            | 609 609-49750-340 | 1        |
|          |      |             |                 | INVOICE TOTAL                                   | 101.88            |                   |          |
|          |      |             |                 | VENDOR TOTAL                                    | 101.88            |                   |          |
| 1203402  | 1    | 11/22/21    | 11/22/21        | 1036 LOCHER BROS INC<br>BEER                    | 1,681.50          | 609 609-49750-252 | 1        |
|          |      |             |                 | INVOICE TOTAL                                   | 1,681.50          |                   |          |
| 1203448  | 1    | 11/22/21    | 11/22/21        | BEER  | 2,351.25          | 609 609-49750-252 | 1        |
|          |      |             |                 | INVOICE TOTAL                                   | 2,351.25          |                   |          |
| 1203497  | 1    | 11/22/21    | 11/22/21        | BEER  | 1,775.50          | 609 609-49750-252 | 1        |
|          |      |             |                 | INVOICE TOTAL                                   | 1,775.50          |                   |          |
|          |      |             |                 | VENDOR TOTAL                                    | 5,808.25          |                   |          |
| 9202380  | 1    | 11/22/21    | 11/22/21        | 1236 MARTIN BROS<br>FOODS                       | 1,265.19          | 609 609-49750-259 | 1        |
|          |      |             |                 | INVOICE TOTAL                                   | 1,265.19          |                   |          |
| 9213853  | 1    | 11/22/21    | 11/22/21        | FOODS   | 1,648.59          | 609 609-49750-259 | 1        |
|          |      |             |                 | INVOICE TOTAL                                   | 1,648.59          |                   |          |
| 9224995  | 1    | 11/22/21    | 11/22/21        | FOODS   | 1,622.51          | 609 609-49750-259 | 1        |
|          |      |             |                 | INVOICE TOTAL                                   | 1,622.51          |                   |          |
|          |      |             |                 | VENDOR TOTAL                                    | 4,536.29          |                   |          |
| 110921   | 2    | 11/22/21    | 11/22/21        | 1009 MIDCONTINENT COMMUNICATIONS<br>PHONE/INTER | 172.49            | 609 609-49750-320 | 1        |
|          |      |             |                 | INVOICE TOTAL                                   | 172.49            |                   |          |
|          |      |             |                 | VENDOR TOTAL                                    | 172.49            |                   |          |
| 1029     | 1    | 11/22/21    | 11/22/21        | 1077 PHOTO PRESS<br>HALLOWEEN MLS               | 62.25             | 609 609-49750-340 | 1        |
|          |      |             |                 | INVOICE TOTAL                                   | 62.25             |                   |          |

## SCHEDULED CLAIMS LIST

| INVOICE#                       | LINE | DUE<br>DATE | INVOICE<br>DATE | REFERENCE                   | PAYMENT<br>AMOUNT | DIST GL ACCOUNT   | CK<br>SQ |
|--------------------------------|------|-------------|-----------------|-----------------------------|-------------------|-------------------|----------|
| VENDOR TOTAL                   |      |             |                 |                             | 62.25             |                   |          |
| 1470 SOUTHERN GLAZER'S OF MN   |      |             |                 |                             |                   |                   |          |
| 2144944                        | 1    | 11/22/21    | 11/22/21        | WINE PURCH                  | 805.55            | 609 609-49750-251 | 1        |
|                                | 2    |             |                 | FREIGHT                     | 16.40             | 609 609-49750-333 | 1        |
| INVOICE TOTAL                  |      |             |                 |                             | 821.95            |                   |          |
| VENDOR TOTAL                   |      |             |                 |                             | 821.95            |                   |          |
| 1037 TOW DISTRIBUTING CO       |      |             |                 |                             |                   |                   |          |
| 103121                         | 1    | 11/22/21    | 11/22/21        | 41339 CR                    | 17.60-            | 609 609-49750-252 | 1        |
|                                | 2    |             |                 | 103502 CR                   | 73.80-            | 609 609-49750-252 | 1        |
|                                | 3    |             |                 | 103501 INV                  | 3,644.50          | 609 609-49750-252 | 1        |
|                                | 4    |             |                 | 104101 INV                  | 996.90            | 609 609-49750-252 | 1        |
|                                | 5    |             |                 | 104102 CR                   | 212.90-           | 609 609-49750-252 | 1        |
|                                | 6    |             |                 | 104705 INV                  | 5,828.60          | 609 609-49750-252 | 1        |
|                                | 7    |             |                 | 104706 CR                   | 292.05-           | 609 609-49750-252 | 1        |
| INVOICE TOTAL                  |      |             |                 |                             | 9,873.65          |                   |          |
| VENDOR TOTAL                   |      |             |                 |                             | 9,873.65          |                   |          |
| BANK MIDWEST - LIQUOR ST TOTAL |      |             |                 |                             | 26,178.76         |                   |          |
| SHERBURN EDA                   |      |             |                 |                             |                   |                   |          |
| 1309 OLSON RENTALS INC         |      |             |                 |                             |                   |                   |          |
| 110121                         | 1    | 11/22/21    | 11/22/21        | GUTTER REP RENT LIFT TO REP | 180.00            | 610 610-46500-221 | 1        |
| INVOICE TOTAL                  |      |             |                 |                             | 180.00            |                   |          |
| VENDOR TOTAL                   |      |             |                 |                             | 180.00            |                   |          |
| SHERBURN EDA TOTAL             |      |             |                 |                             | 180.00            |                   |          |
| TOTAL MANUAL CHECKS            |      |             |                 |                             | .00               |                   |          |
| TOTAL E-PAYMENTS               |      |             |                 |                             | .00               |                   |          |
| TOTAL PURCH CARDS              |      |             |                 |                             | .00               |                   |          |
| TOTAL ACH PAYMENTS             |      |             |                 |                             | .00               |                   |          |
| TOTAL OPEN PAYMENTS            |      |             |                 |                             | 106,836.35        |                   |          |
| GRAND TOTALS                   |      |             |                 |                             | 106,836.35        |                   |          |

**Sherburn City Council**  
**Agenda Item Background and Recommendation**

**Agenda Item: Kelly Yahnke - WWTP**  
**Agenda Item #: 1**

Kelly will be here to update the council on the WWTP. We are finalizing the numbers with PFA and will need to approve a resolution as well



| Category                              | Number of Users | Daily Flow (G) | Monthly Flow | Avg Month | EDUs |
|---------------------------------------|-----------------|----------------|--------------|-----------|------|
| Residential with Sanitary Sewer       | 446             | 39,326         | 1,196,171    | 2,652     | 446  |
| Residential without Sanitary Sewer    | 12              | 817            | 24,854       |           |      |
| Commercial / Light Industrial with    | 54              | 6,680          | 205,175      |           | 76   |
| Sanitary Sewer and no Multi Family    | 8               | 323            | 9,811        |           |      |
| Commercial / Light Industrial without |                 |                |              |           |      |
| Sanitary Sewer                        | 10              | 5,482          | 166,747      |           | 62   |
| Multi-Family Units                    |                 |                |              |           |      |

|                                  |     |             |            |  |     |
|----------------------------------|-----|-------------|------------|--|-----|
| Total                            | 550 | 52,638      | 1,690,157  |  | 584 |
| Number of Connected System Users | 510 | Annual Flow | 19,209,078 |  |     |

|                              | Annual Flow   | 19,209,078 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|------------------------------|---------------|------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| \$10                         | Current       |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              | 60% WV, 40% W |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Base Fee (W/WV)              | 14.55         | 8.73       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| User Fee (1,000gal)          | 7.00          | 18.77      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Total Monthly- Avg Household | 27.50         |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              | Current       |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Base Fee (W/WV)              | 14.55         | 8.73       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| User Fee (1,000gal)          |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Res/Commercial               |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Rural                        |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Revenues from Sewer Fees     |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|                              |               |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|                              | </            |            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Manually adjust Base Fee to calibrate Annual Revenues in Row 24

| Monthly Usage | Current Rate | 2024 Rate | Difference |
|---------------|--------------|-----------|------------|
| 2,682         | 27.50        | 59.34     | 31.84      |
| 3,500         | 33.23        | 72.10     | 38.87      |
| 5,000         | 42.73        | 95.50     | 52.77      |
| 7,500         | 61.25        | 134.50    | 73.25      |
| 10,000        | 78.73        | 175.50    | 96.77      |

| Sewer Rate Projections for Fee Schedule |         |       |       |
|---|---------|-------|-------|
|   | Current | 2022  | 2023  |
| WW Base Fee                             | 8.73    | 10.50 | 13.70 |
| User Fee (1,000 gal)                    | 7.00    | 9.00  | 11.90 |
| Res/Commercial                          | 14.00   | 18.10 | 20.00 |
| Rural                                   |         |       | 30.00 |

| Year | Total Exp | Sewer Fees | Water Fund | Reserves* | Total Revenues | Surplus/Deficit | Annual Sewer User Fee Income |
|------|-----------|------------|------------|-----------|----------------|-----------------|------------------------------|
| 2021 | 406,483   | 185,486    | 150,000    |           | 335,486        | (70,997)        | 2,500                        |
| 2022 | 447,182   | 239,682    | 150,000    | 60,000    | 449,682        | 2,500           | 2,500                        |
| 2023 | 533,147   | 315,647    | 150,000    | 70,000    | 535,647        | 2,500           | 2,500                        |
| 2024 | 559,995   | 412,495    | 150,000    |           | 562,495        | 2,500           | 2,500                        |
| 2025 | 585,311   | 437,811    | 150,000    |           | 587,811        | 2,500           | 2,500                        |
| 2026 | 586,682   | 439,182    | 150,000    |           | 589,182        | 2,500           | 2,500                        |
| 2027 | 588,440   | 440,940    | 150,000    |           | 590,940        | 2,500           | 2,500                        |
| 2028 | 577,864   | 431,264    | 150,000    |           | 580,264        | 2,500           | 2,500                        |
| 2029 | 579,038   | 431,538    | 150,000    |           | 581,538        | 2,500           | 2,500                        |
| 2030 | 580,215   | 432,715    | 150,000    |           | 582,715        | 2,500           | 2,500                        |
| 2031 | 512,295   | 364,795    | 150,000    |           | 514,795        | 2,500           | 2,500                        |
| 2032 | 515,171   | 367,671    | 150,000    |           | 517,671        | 2,500           | 2,500                        |
| 2033 | 518,039   | 371,539    | 145,000    |           | 520,539        | 2,500           | 2,500                        |
| 2034 | 515,502   | 375,002    | 145,000    |           | 518,002        | 2,500           | 2,500                        |
| 2035 | 518,413   | 377,913    | 145,000    |           | 520,913        | 2,500           | 2,500                        |
| 2036 | 521,218   | 380,718    | 145,000    |           | 523,718        | 2,500           | 2,500                        |
| 2037 | 525,119   | 382,619    | 145,000    |           | 525,619        | 2,500           | 2,500                        |
| 2038 | 525,025   | 384,525    | 145,000    |           | 527,525        | 2,500           | 2,500                        |
| 2039 | 527,856   | 387,356    | 145,000    |           | 530,356        | 2,500           | 2,500                        |
| 2040 | 529,743   | 389,243    | 145,000    |           | 532,243        | 2,500           | 2,500                        |
| 2041 | 532,556   | 392,056    | 145,000    |           | 535,056        | 2,500           | 2,500                        |
| 2042 | 534,466   | 395,966    | 145,000    |           | 536,966        | 2,500           | 2,500                        |
| 2043 | 595,939   | 398,439    |            |           | 398,439        | 2,500           | 2,500                        |
| 2044 | 598,310   | 400,810    |            |           | 400,810        | 2,500           | 2,500                        |
| 2045 | 400,697   | 403,197    |            |           | 403,197        | 2,500           | 2,500                        |
| 2046 | 402,100   | 405,600    |            |           | 405,600        | 2,500           | 2,500                        |
| 2047 | 406,519   | 409,019    |            |           | 409,019        | 2,500           | 2,500                        |
| 2048 | 409,944   | 412,444    |            |           | 412,444        | 2,500           | 2,500                        |
| 2049 | 413,376   | 415,876    |            |           | 415,876        | 2,500           | 2,500                        |
| 2050 | 416,815   | 419,315    |            |           | 419,315        | 2,500           | 2,500                        |
| 2051 | 419,261   | 421,761    |            |           | 421,761        | 2,500           | 2,500                        |
| 2052 |           | 2,500      |            |           | 2,500          | 2,500           | 2,500                        |

**Sherburn City Council**  
**Agenda Item Background and Recommendation**

**Agenda Item: Resolution 2021-18 Assessments for unpaid municipal charges**  
**Agenda Item #: 2**

This is for mowing charges incurred by property owners this year. Council needs to approve this so it can be certified with the County

## Resolution 2021-18

### RESOLUTION ADOPTING ASSESSMENT FOR UNPAID MUNICIPAL CHARGES

**WHEREAS**, pursuant to proper notice duly given as required by law, the City Council of the City of Sherburn has met, heard, and passed upon all objections to the proposed assessments for unpaid charges for municipal fees and utilities; and,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SHERBURN, MINNESOTA, AS FOLLOWS:**

1. The proposed assessments which are attached hereto and made a part hereof are hereby accepted and shall constitute the assessment against the following properties:

Parcel No. 38.060.0640 Lot 1-4 & S1/2 of 5 (Ex W50' of 1-2), Block 6, Original Addn

Parcel No. 38.100.0060 Lot N 100' of E 80' of W 160' Aud Plat 3 Auditor's Plat

Parcel No. 38.650.1030 Lot 12, Block 5', South Side Addn

Parcel No. 38.650.0010 Lot 1 & S50' & N25' 2, Block 1, South Side Addn

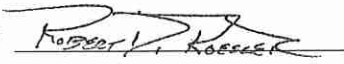
Parcel No. 38.450.0790 Lots 16 & 17, Block 17, Morgans Addn South Side Addn

Parcel No. 38.650.0680 Lot 6, Block 3, S65'

2. The City Clerk shall forthwith transmit a certified copy of this assessment to the Martin County Auditor to be placed upon the tax list of the County.

Adopted by the City Council of the City of Sherburn on November 22, 2021.

(seal)

Mayor 

Attest 

Date 11-22-2021

Date 11/22/21

VOTE:

Y Larson Y Miller Y Roesler Y Ringnell Y Olson

**Sherburn City Council**  
**Agenda Item Background and Recommendation**

**Agenda Item: Shop with a Cop Request**  
**Agenda Item #: 3**

See the attached letter. In the past, the council has donated \$500 to this event



**SHERBURN/WELCOME  
POLICE DEPARTMENT**

**Brad L. Hughes, Chief**

**21 E. First Street**

**Sherburn, MN 56171**

**Phone – 507-764-4221**

**Fax – 507-764-3882**

**[sherburnwelcomepolice.org](http://sherburnwelcomepolice.org)**



***Sherburn/Welcome Police Department  
Shop With A Cop***

***To Whom It May Concern:***

After taking a year off due to the COVID 19 Pandemic, the Sherburn/Welcome Police Department will again be conducting the "Shop With a Cop" Program. The program has been very successful and helpful in our communities. Shop With A Cop is a program that gives local children & families a better, brighter holiday season.

With the help of the communities, we will be sponsoring this program again this year in which Sherburn/Welcome Police officers share Christmas with children and families in the Martin County West School District who are in need.

We would like to ask you for help in this task. If you know of some children who could benefit from the Shop with a Cop Program, please let us know who they are with a description of their situation. We are looking for children who meet the following criteria:

- The child must be in kindergarten through sixth grade,
- The child must have a social or economic need,
- The child must reside within the Martin County West School District.

The number of children we will be able to help will be limited only by the amount of donations we receive. We have set a goal of \$50.00 per child. The Sherburn/Welcome Police Department will handle all funds obtained for the program. Due to the continuing concerns over COVID and the risk of bringing a large number of children in to close proximity, the children and their families will be provided gift cards to use for their holiday shopping.



The Sherburn/Welcome Police Department will be responsible for shaving the list down to the necessary number. We hope that all children nominated will be able to participate, but we know this will probably not be possible. We would like you to write about the child that you nominate, explaining some of the reasoning you used in making your decision to nominate that particular child.

If you would like to donate to The Shop with a Cop Program, please send your contribution to:

Sherburn/Welcome Police Department  
Attn: Officer Nicholas Smith  
21 E 1<sup>st</sup> St.  
Sherburn, MN 56171

If you have any questions or concerns, please contact me at:  
nsmith@Sherburnwelcomepolice.org  
Cell (952) 292-5898

I would like to have all donations for the program turned into the Police Department by December 10, 2021 so that we are able to select how many families will be chosen.

Friday, December 17<sup>th</sup> will be our tentative date to distribute the cards.

Thank you for all your help and support!

Officer Nicholas Smith #2207  
And the members of the Sherburn/Welcome Police Department

**Sherburn City Council**  
**Agenda Item Background and Recommendation**

**Agenda Item: Set Date for TNT Meeting**  
**Agenda Item #: 4**

We need to hold the TNT meeting prior to setting the final budget. I recommend having this public hearing on December 6 at 6:00. We can hold the regular council meeting before or after.

**Sherburn City Council**  
**Agenda Item Background and Recommendation**

**Agenda Item: Approve Jessica Omvig to be Signatory on Bank Accounts**  
**Agenda Item #: 5**

In order for Jessica to have her signature authorized on the bank accounts, the bank requires that it be in the minutes that Council approved it. I believe this can be just a motion

# Sherburn/Welcome Police Department

## October 2021 Department Statistics

Total (year) Calls For Service 1946  
Actual Monthly CFS's 150

Within Sherburn 39  
Within Welcome 99  
Outside City Limits 12

### Types of Calls:

|                            |    |
|----------------------------|----|
| 911 Hang-Up                | 1  |
| Alarm                      | 1  |
| Animal Complaint           | 3  |
| Assist MCSO                | 2  |
| Assist MSP                 | 1  |
| Assist Other               | 8  |
| Child Abuse (suspected)    | 4  |
| Civil Issue                | 4  |
| Crash 10-50                | 3  |
| Criminal Damage – Property | 1  |
| Directed Patrol            | 59 |
| Disturbance                | 2  |
| Domestic                   | 3  |
| Driving Complaint          | 1  |
| Fraud                      | 1  |
| Funeral Escort             | 1  |
| Harassment                 | 2  |
| Informational              | 7  |
| Medical – Sherburn         | 2  |
| Medical – Welcome          | 3  |
| Message Delivery           | 1  |
| Missing Person – JV        | 1  |
| Motorist Assist            | 3  |
| Narcotics                  | 1  |
| OFP/HRO/DANCO Violation    | 2  |
| Ordinance Violation        | 5  |
| Property – Lost/Found      | 1  |
| Suspicious Circumstances   | 2  |
| Theft                      | 2  |
| Theft from a MV            | 1  |
| Traffic Stops              | 17 |
| Warrant Service            | 1  |
| Welfare Check              | 4  |

### Total Arrests: 4

Warrant 2  
OFP Vio 2

### Total Citations issued (each violation): 8

#### Traffic: 6

Speed 3  
DAR 1  
No MN DL 1  
Cell Phone Use 1

#### Other: 2

Acc. Of Garbage 2

Duplicate/Error/Ignore CFS's 6

# Sherburn/Welcome Police Department

## October 2020 Department Statistics

|                                |      |                     |     |
|--------------------------------|------|---------------------|-----|
| Total (year) Calls For Service | 2313 | Within Sherburn     | 41  |
| Actual Monthly CFS's           | 167  | Within Welcome      | 111 |
|                                |      | Outside City Limits | 15  |

### Types of Calls:

|                             |    |
|-----------------------------|----|
| Animal Complaint            | 5  |
| Assist MCSO                 | 1  |
| Assist MSP                  | 4  |
| Assist Other                | 9  |
| Child Abuse (suspected)     | 1  |
| Civil Issue                 | 4  |
| Criminal Damage -- Property | 2  |
| Directed Patrol             | 69 |
| Disturbance                 | 1  |
| Driving Complaint           | 2  |
| Fire -- Sherburn            | 3  |
| Fire -- Welcome             | 2  |
| Funeral Escort              | 2  |
| Harassment                  | 1  |
| Informational               | 1  |
| JV Nuisance                 | 1  |
| Medical -- Sherburn         | 3  |
| Medical -- Welcome          | 5  |
| NSF Checks                  | 2  |
| Noise Complaint             | 1  |
| QFP/HRO/DANCO Violation     | 1  |
| Sex Crimes                  | 1  |
| Special Event               | 1  |
| Suspicious Circumstances    | 3  |
| Traffic Stops               | 37 |
| Warrant Service             | 4  |
| Welfare Check               | 3  |

### Total Arrests:

|                 |   |
|-----------------|---|
| Warrant Service | 1 |
|-----------------|---|

### Total Citations issued (each violation):

|                     |    |
|---------------------|----|
| Traffic:            | 15 |
| DAR                 | 3  |
| No Insurance        | 3  |
| Speed               | 5  |
| Stop Sign           | 1  |
| MV Noise Limit      | 1  |
| Careless Driving    | 1  |
| Fail change address | 1  |

|        |   |
|--------|---|
| Other: | 0 |
|--------|---|



# Sherburn/Welcome Police Department

## October 2019 Department Statistics

|                                |      |                     |    |
|--------------------------------|------|---------------------|----|
| Total (year) Calls For Service | 2004 | Within Sherburn     | 78 |
| Actual Monthly CFS's           | 187  | Within Welcome      | 92 |
|                                |      | Outside City Limits | 17 |

### Types of Calls:

|                          |    |
|--------------------------|----|
| 911 Hang-Up              | 1  |
| Alarm                    | 2  |
| Animal Complaint         | 5  |
| Assist MCSO              | 5  |
| Assist MSP               | 4  |
| Assist Other             | 2  |
| ATV Complaint            | 1  |
| Burglary                 | 1  |
| Child Abuse (suspected)  | 5  |
| Civil Issue              | 7  |
| Crash 10-50              | 2  |
| Directed Patrol          | 63 |
| Disturbance              | 1  |
| Fire - Welcome           | 2  |
| Fraud                    | 2  |
| Funeral Escort           | 2  |
| Haz-Mat (Non-fire)       | 1  |
| House Watch              | 7  |
| Informational            | 8  |
| JV Nuisance              | 1  |
| Medical - Sherburn       | 3  |
| Medical - Welcome        | 1  |
| Miscellaneous            | 1  |
| Motorist Assist          | 4  |
| NSP Checks               | 1  |
| OFP/HRO/DANCO Violation  | 2  |
| Open Door/Window         | 3  |
| Ordinance Violation      | 6  |
| Property - Lost/Found    | 3  |
| Special Event            | 1  |
| Suspicious Circumstances | 4  |
| Suspicious Vehicle       | 1  |
| Theft                    | 2  |
| Threats                  | 3  |
| Traffic Hazard           | 3  |
| Traffic Stops            | 21 |
| Trespassing              | 1  |
| Warrant Service          | 5  |

### Total Arrests:

|                     |   |
|---------------------|---|
| Terroristic Threats | 1 |
| DWI                 | 1 |
| OFP Vio             | 2 |
| Warrant             | 1 |

### Total Citations issued (each violation):

#### Traffic:

|                 |   |
|-----------------|---|
| Speed           | 3 |
| Illegal Pass    | 1 |
| Over 1.4g in MV | 1 |
| DWI             | 1 |

#### Other:

|           |   |
|-----------|---|
| DANCO Vio | 1 |
| OFP Vio   | 1 |