

MINUTES OF COUNCIL MEETING  
October 3, 2016

A regular council meeting was duly called to order at 5:00 p.m. by Mayor Dorothy Behne on Monday, October 3, 2016 with members Carroll Behne, Dorothy Behne, Kurt Olson, Brad Ringnell, and Jeff Ross present. Also present City Admin/EDA Director Samuel Hansen and Deputy Clerk Kym Christiansen.

Motion by Ringnell to approve the agenda, second by Olson, carried.

Motion by C. Behne to approve the minutes as written and sent to each council member for study, second by Ringnell carried.

Consent agenda including payment of bills was declared approved.

Motion by Ross to approve the parcels of land listed on the Certificate of County Board of Classification of Forfeited Land including 38.450.0190 and 38.645.1040, second by Ringnell, carried.

City Admin/EDA Director Hansen and Police Chief Hughes met with Mitch Jasper (new owner of 11 N Main St) regarding the pile of dirt on his property. Mr. Jasper stated that he wanted the dirt to build on and that more fill will be coming. Mr. Jasper has asked to have until November 1 to have the dirt cleaned up and leveled off. City Admin/EDA Director Hansen and Police Chief Hughes are recommending that the dirt is clean up and level off by November 1 and any additional future fill be leveled off and cleaned up immediately. Motion by Ringnell to allow Mr. Jasper until November 1 to clean up and level off the dirt with the condition that all future fill be cleaned up and level off immediately, seconded by Olson, carried.

Hansen stated that he has spoken with other administrators regarding gravel alleys and found that most cities do maintain a minimum standard for gravel alleys. Currently, the code states that is up to the property owner to maintain them but it is in the best interest for snow plowing and fire/ambulance protection to not have gaping potholes in the alleys. Staff will create a list of alleys that we need to have minimum maintenance standards for. Motion by Olson to direct City Staff to update the code for the City to maintain gravel alleys to a minimum maintenance standard, second by Ringnell, carried.

Motion by Olson to approve Resolution 2016-20 Accepting Donation of \$500 from the Sherburn Lions Club for Park Equipment, second by Ringnell. Olson, yea; Ringnell, yea; Ross, yea; C. Behne, yea; D. Behne, yea. Resolution 2016-20 approved.

Administrator Report

- Stucco work on City has started
- Work at the Water Treatment Plant is still going strong
- Valve replacement near the water tower has been completed
- Street name signs will be updated and order next month for a cost between \$5,000 and \$8,000
- New paint and carpet has been completed at the library

In other business, Councilor Olson asked about building permits for driveway work. Councilor Ringnell stated that the shop needs to be cleaned up and the dump site needs to be pushed up so it can be burned and asked when Mulso is planning on completing the work at the fire hall. Councilor Ross stated the paint on the new step at City Hall will be a great help and asked about the status of the platform lift

at the Community Center. Councilor C. Behne asked about the future plans for the library either a new building or rehabilitation of the current facility. Mayor D. Behne asked if there was any funding for playground equipment that was damaged due to storms.

Motion to adjourn by Ringnell, second by Olson. Meeting declared adjourned at 5:40 p.m.

Kym Christiansen, Deputy Clerk