

MINUTES OF COUNCIL MEETING  
December 19, 2016

A regular council meeting was duly called to order by Mayor Dorothy Behne at 5:00 p.m. on Monday, December 19, 2016 with members Carroll Behne, Dorothy Behne, Kurt Olson, Brad Ringnell and Jeff Ross present. Also present, City Admin/Police Chief Brad Hughes and Deputy Clerk Kym Christiansen.

In open public comment, Carlee Hunter thanked the City for the work that was completed on the alley behind the Village Apartments and for cleaning up at house on Delana Street. She also asked if the city could take a look at a tree in South Park that may be dead and needs to be removed. Anthony Forand asked if the City would be willing to reimburse him for having vehicle towed during a snow emergency since he was out of town and didn't know about the snow emergency. Mr. Forand will make sure that the vehicle is moved in the future.

Motion by Ringnell to approve the agenda, second by C. Behne carried.

Motion by Olson to approve the minutes as written and sent to each council member for study, second by C. Behne, carried.

Consent agenda including payment of bills was declared approved.

Motion by Olson to approve Resolution 2016-29 Accepting Donation of \$410.25 from the United Way of Fairmont for the Fire Department, second by Ross. Olson, yea; Ross, yea; Ringnell, yea; C. Behne, yea; D. Behne, yea. Resolution 2016-29 approved.

City Admin/Police Chief Hughes presented the specifications for a 23 foot Titan flat floor Chevrolet bus for use by Temperance Lake Ridge. The total cost of the bus is \$66,500.00 and financing would be available. Items discussed included if a special license would be needed for the drivers and if any guidelines regarding the use would need to be established. Motion by Ringnell to allow the purchase of a 23 foot Titan flat floor Chevrolet bus for Temperance Lake Ridge at a cost of \$66,500 without financing, second by Olson, carried.

Motion by Ross to approve Resolution 2016-30 Accept Final 2016 Tax Levy of \$541,056.00 Collectible in 2017, second by C. Behne. Ross, yea; C. Behne, yea; Olson, yea; Ringnell, yea; D. Behne, yea. Resolution 2016-30 approved.

City Admin/Police Chief Hughes presented the 2017 budget for the Economic Development Authority (EDA), Municipal Liquor Store, and Water & Wastewater. Motion by Olson to approve the 2017 budget for the EDA, Municipal Liquor Store, and Water & Wastewater, second by Ringnell, carried.

Hughes presented quotes for Council tablets. The device under consideration would be a convertible laptop with a keyboard attached, but it can be used as a tablet. The cost of the tablet is \$299/unit and the total cost for the purchase would be approximately \$1,800. Midwest IT will also set up accounts on each unit for Office 365 at a \$4.95/month. Motion by Ringnell to approve the purchase of six tablets for a total cost of \$1,800 as well as the use of Office 365 for \$25.00 a month, second by Olson, carried.

Motion by Olson to approve the pull tab request for the Sherburn Fire Department for the purchase of two pagers, second by C. Behne, carried.

Admin update:

- ROK alley had a number of loads of reclaimed asphalt added and is now corrected
- Temperance Lake Road and Lynn St by the Nursery had new gravel put on and leveled to repair the wash out area that were creating ruts
- A sander was purchased for the back of the dump truck at a cost of \$3,100 and can be resold if a larger unit is needed.

In other business, Councilor Olson asked about the snow removal on Manyaska and why it was not plowed curb to curb. Olson also asked about semi-trucks in a residential area. Councilor Ringnell stated that W Cargill needs to be plowed better as well as West Temperance Lake Road. Ringnell said water main break on N Lake St and E 5<sup>th</sup> St was repair by Public Works Staff.

Motion by Olson to approve Resolution 2016-31 Acknowledging Council Member Carroll Behne for 12 Years of Public Service with the City of Sherburn as a City Council Member, second by Ringnell. Olson, yea; Ringnell, yea; Ross, yea; C. Behne; yea, D. Behne, yea. Resolution 2016-31 approved. Councilor C. Behne was also presented with a certificate of appreciation for his years of dedicated service.

Motion by Ringnell to move the first meeting in January to January 3rd due to the New Year's Day Holiday, seconded by Olson, carried.

At 6:00 p.m. council went into closed session for the purpose of employee reviews. Motion by Ringnell to adjourn closed session, second by Olson, carried. The regular council meeting reconvened at 6:20 p.m. Motion by Ross to adjust Christiansen's pay to grade 8 step 8, seconded by Olson, carried. Motion by Ross to grant a 2.5% wage increase for full-time employees effective December 27, 2016, second by Olson, carried.

Motion to adjourn by Ringnell, second by C. Behne, carried. Meeting declared adjourned at 6:30 p.m.

Kym Christiansen, Deputy Clerk