

MINUTES OF COUNCIL MEETING  
May 4, 2020

A regular council meeting was duly called to order at 5:00 p.m. by Mayor Pro-tem Brad Ringnell on Monday, May 4, 2020 with members Carlee Hunter, Matt Larson, Kurt Olson, and Brad Ringnell present. Also present City Admin/Police Chief Brad Hughes and Deputy Clerk Kym Christiansen.

Due to the COVID-19 health pandemic, the meeting was held by electronic means.

Motion by Larson to approve the agenda, second by Olson. Larson, yea; Olson, yea; Hunter, yea; Ringnell, yea. Agenda was declared approved.

Motion by Olson to approve the minutes as written and sent to each council member for study, second by Hunter. Olson, yea; Hunter, yea; Larson, yea; Ringnell, yea. Minutes were declared approved.

Consent agenda including payment of bills was declared approved.

Motion by Larson to approve Resolution 2020-6, Declaring Vacancy in the Position of Mayor on the City Council of Sherburn, second by Olson. Larson, yea; Olson, yea; Hunter, yea; Ringnell, yea. Resolution 2020-6 approved.

City Admin/Police Chief Hughes presented various options to fill the vacant mayoral seat. The first option would be appoint a current member of the council to fill the open seat. If Councilor Ringnell or Councilor Hunter would be appointed then there would be election in November to fill the remaining two years of the term. If Councilor Larson or Councilor Olson would be appointed then the council could appoint someone to serve the rest of the year and the seat would be up for election as usual. The second option would be to accept applications for the Mayor seat. The person appointed would serve until December 31, 2020 and the seat would be up for election in the fall. Motion by Larson to approve Resolution 2020-7, Authorizing the Advertisement to Fill the Vacant Mayoral Seat on the City Council of Sherburn, second by Olson. Larson, yea; Olson, yea; Hunter, yea; Ringnell, yea. Resolution 2020-7 approved.

Hughes presented a letter that was received regarding the inquiry of the purchase of the Pocket Park. The interested party would like to use the land to bring in food trucks during the spring to fall months. At one time, the Old Alley Quilt Shop had first rights to the Pocket Park and the interested party would like to work with the Old Alley Quilt Shop. The offer was tabled until the next meeting.

Hughes presented a quotes for the televising of the Main St from Empire Pipe Services. The cost to televise Main St only is about \$4,500 with Front St increasing to \$5,910. If Empire Pipe Services does the cleaning of the lines then the total would be approximately \$8,250. Bolton and Menk did reach out to Underground Pipe Technologies and Pete Howe Sanitation were contacted but declined to submit quotes. Motion by Olson to approve the quote from Empire Pipe Services for \$8,250, second by Larson. Olson, yea; Larson, yea; Hunter, yea; Ringnell, yea. Motion was declared approved.

Councilor Hunter had some questions regarding the recent meeting of the Police Commission. She asked why additional Council members were asked to leave and it was due to a potential violation of the open meeting. Hunter also asked if the date change was posted. No action by the Council was needed.

In other business, Councilor Ringnell asked about the street lights on Main St being switched over to LED, the new street light being installed on Hwy 4 and Cty Road 26 and K & W will be installing the light. Ringnell also asked if the public could call City Hall with questions then they would be brought up at a council

meeting. Ringnell also stated that the roof membrane at the Gordon Bute building has a tear and was wondering someone would reach out to owner to see about getting it repaired. Ringnell also asked about the leak in the Community Hall and there is still a small leak and more injection may be completed. Councilor Hunter asked about having the public attend the Zoom meetings and what that would require; for an update regarding the insurance on hazardous building which is something that City can't require since the City likely does not have any authority over that. Hunter would also like members to reconsider the suspension of the late fees and shut-offs of utilities during the health pandemic.

Travis Winter with Bolton and Menk gave a brief update regarding the Kum & Go easement. Winter stated that the easement has been signed off by the tenants and sent back to the Kum & Go legal team. Once the easement is received then bids can go out. Winter will check with contractors to see that their schedule is like for the completion of the work once we get the go ahead.

Motion to adjourn by Larson, second by Olson. Larson, yea; Olson, yea; Hunter, yea; Ringnell, yea. Meeting declared adjourned at 5:33 p.m.

Kym Christiansen, Deputy Clerk