

MINUTES OF COUNCIL MEETING
May 16, 2022

A regular council meeting was duly called to order at 5:00 p.m. by Mayor Bob Roesler on Monday, May 16, 2022 with members Carlee Miller, Brad Ringnell, Bob Roesler, Matt Larson, and Kurt Olson. Also present City Admin/Police Chief Brad Hughes.

Motion by Ringell to approve the agenda, second by Larson.

Motion by Ringell to approve the May 2nd minutes with one correction made by Ringnell. Discussion on the correction which is a request to add a dollar figure to the donation made by Fox Lake Conservation Club to the City of Sherburn to be paid to the Sherburn Lions Club for the Sherburn Festival. Seconded by Miller. Vote all in favor 5-0. Motion Carried.

Consent agenda including payment of bills was declared approved.

Motion by Ringell to accept Resolution 2022-10, Resolution Adopting a "Conflict of Interest Policy" for the USDA grant. The city needs documentation of such policy for the federal funds to be used. Motion by Ringnell to adopt Resolution 2022-10, seconded by Miller. Roll call; Miller - Y, Ringnell - Y, Olson - Y, Larson -Y, Roesler - Y. Motion approved 5-0.

Sherburn Liquor Store year to date financials were included in the Council packet for review. Large inventory is the main reason for large expenditures.

Letter from Kathy Ficken requesting the City to use Covid Relief Funds to pay for a directory at the Sherburn Cemetery. Roesler suggested the council consider if this is a City issue or a Cemetery Board issue. An idea by Olson for a simple print out the current records was suggested. Miller suggested the Cemetery Board takes their own time and funds to print the directory. Consensus was made that Covid Funds would not be used toward the Cemetery directory.

Request from the Sherburn Lions Club for a donation from the City to be used for the Sherburn Holiday Festival. \$250 was suggested. Motion to approve a \$250.00 donation from the City to the Lions Club was made by Ringnell, 2nd by Olson. Vote 5-0; motion carried.

Request for a temporary Liquor License from the Sherburn Lions for their Holiday Festival. Discussion if the liquor license was previously approved at the last council meeting. A motion by Ringnell to approve the temporary license, second by Larson.

Request by the Cemetery Board for the City to apply spray for weeds at the Sherburn Cemetery. The cemetery would pay for the product but it lacks the funds to pay to have it applied. Motion to table the discussion until the next meeting by Ringnell. Second by Larson. Vote 5-0 to table the request, motion carried.

Council will hold a personnel meeting following this meeting to discuss the hire of a new City Clerk as the position is open.

Administrator's Report

- Update on the Wastewater Treatment Plant. So far items purchased for the rehab of the WWTP have come in on or ahead of schedule. The latest unexpected repair for the City is

a sinkhole that sprung up near Behne Trucking. Water beneath street level caused the sinkhole.

- Miller stated, in open discussion with the administrator, that a community member reached out asking about the fire hydrant painting. They wanted to know if hydrants were going to be completed as they were planned. Hughes said they could discuss completion of the job with Sentence to Serve as they have done good work in the past. Miller also requested the Council send a thank you to the Sherburn Fire Department and Storm Chasers during recent weather.

Motion to adjourn by Ringnell, second by Larson, carried. Meeting declared adjourned at 5:21 p.m.

Dannielle Peters, Interim Deputy Clerk