

MINUTES OF COUNCIL MEETING
June 20, 2022

A regular council meeting was duly called to order by Mayor Robert Roesler at 5:00 p.m. on Monday, June 20, 2022. Members present, Robert Roesler, Kurt Olson, Carlee Hunter, Matt Larson and Brad Ringnell.

Motion by Ringnell to approve the agenda, second by Larson, carried.

Motion by Ringnell to approve the minutes of the June 6 and June 13 council meetings, second by Olson, carried.

Motion by Ringnell to approve consent agenda including payment of bills, second by Olson, carried.

Council welcomed and introduced Leslie Heffele who will begin full time employment as City Clerk on July 5, 2022. Leslie is a Certified Municipal Clerk who comes with 23 years of experience with the City of Butterfield.

MNDOT engineer Glen Coudron was present with an update on the Highway 4 project from two miles west of Sherburn to St. James, which is now slated to begin in 2024 and involves sidewalk renovations and infrastructure maintenance within Sherburn city limits and the downtown area. With design engineer Tony Ratchadl working with MNDOT and Bolton & Menk, a project overview was presented and questions were answered regarding same. An Open House will be held in July or August to inform the public.

Greg Mitchell of Bolton and Menk was present with updates regarding the 2022 street project, including timelines for completion and supply chain issues that may affect start and completion dates. A preconstruction meeting is planned for the end of July, with activity to begin in early August.

Motion by Ringnell to approve Resolution 2022-12 Accepting Bids and Awarding Contract for 2022 Street & Utility Improvements to Holtmeier Construction, Inc. of Mankato, MN, second by Larson. Olson, yea; Miller, yea; Larson, yea; Ringnell, yea; Roesler, yea. Resolution 2022-12 approved 5-0

Motion by Ringnell to approve Resolution 2022-13 Accepting Donation of \$150.00 from Mayo Clinic Health System for the Holiday Festival, second by Olson. Ringnell, yea; Larson, yea; Miller, yea; Olson, yea; Roesler, yea. Resolution 2022-13 approved 5-0

Motion by Olson to donate \$150.00 to the Lions Club for the Holiday Festival, second by Miller, carried.

Motion by Ringnell to declare as excess property a shed and carport located at 211 N Prairie Street, to be advertised for sale, accepting sealed bids until noon on July 29, 2022, second by Larson, carried.

Motion by Ringnell for the purchase and conversion of the accounting software system from Banyon Data as recommended by city auditors and presented by Leslie Hefele, second by Miller, carried.

Public Works employee Paul Schoen updated the council regarding:

- Progress at the wastewater treatment plant
- Work has begun on manhole installation; residents have received letters.
- Windows have been closed up on the Bute building.
- Community Hall louvres serve no purpose and will be blocked.

On behalf of the entire council, Mayor Robert Roesler commended and thanked Public Works employee Darrel Ficken for voluntarily donating his personal time assisting the Holiday Festival parade as it crossed State Highway 4/Main Street.

In other business, discussion was held regarding a property that has not been maintained and is harboring vermin and other animals.

Motion by Ringnell to dispense with the regular July 5th council meeting and hold the regular council meeting on July 18th with an EDA/council workshop to follow at 6:00 p.m., second by Larson, carried.

Motion by Larson to enter into closed session, second by Ringnell, carried.

Motion by Ringnell to adjourn closed session, second by Larson, carried.

Motion by Ringnell to adjourn regular council meeting, second by Olson. Meeting declared adjourned at 6:50 p.m.

Irene Schlaphoff

