

MINUTES OF COUNCIL MEETING  
February 27, 2023

A regular council meeting was duly called to order by Mayor Robert Roesler at 5:00 p.m. on Monday, February 27, 2023 with members present: Robert Roesler, Sarah Kramer, Matt Larson, Kurt Olson, and Brad Ringnell. Also present Leslie Hefele, City Administrator. The regular meeting of February 21 was moved to the 27<sup>th</sup> due to a snow event.

Open Public Comments: None

Motion by Ringnell to approve the agenda with the addition of agenda item one (1) Certificate of Deposit renewal at Northland Securities, and two (2) announcement of workshop meeting directly following the council meeting, second by Larson. Carried.

Motion by Olson to approve the minutes of the February 6, 2023, Council Meeting, as written and sent to each council member for study, second by Larson. Carried.

Motion by Ringnell to approve the consent agenda including payment of bills, second by Olson. Discussion regarding the utility bills for the building located at 32 N. Main. Council member Ringnell requests Sherburn Economic Authority to reevaluate the rental amount. Motion carried.

Regular Agenda:

Motion by Ringnell, seconded by Kramer to renew the \$73,000 Certificate of Deposit with Northland Securities for one (1) year at five percent (5%) interest with Charles Schwab Bank, maturing in March of 2024. Carried.

Workshop to address the Personnel Policy will directly follow the regular council meeting.

Administrator's Update:

Sherburn/Welch Police Department Report included in Council packet. Police Chief Yochim reported a change in insurance coverage for all officers using personal vehicles for official duties, every officer will now be covered. Chief Yochim also reported coverage for the City of Trimont is going well, no firm end date is in place.

City Administrator met with Martin County EDA Community and Business Development Specialist, Joshua Schuetz. Mr. Schuetz contact information is available. He is available to help with grant writing for businesses. Mr. Schuetz also recommended a walk-through of downtown buildings to evaluate their use for future businesses.

City Administrator, Paul Schoen, Darrel Ficken, and Travis Winter attended a Utility Coordination Meeting for the Highway 4 Project.

City Administrator met with Sherburn Fire Department and Township representatives to receive information regarding expenses and the need for a possible increase of support from townships.

City Administrator met with Paul Schoen and Darrel Ficken to discuss patching and sealcoating streets this summer. They penciled out 13 blocks as areas needing attention. The map was available to the Council.

City Administrator asked for discussion regarding mowing the cemetery this summer. Council advised the Cemetery Association should place the employment ad.

Report from the Mayor and Council Members:

Roesler: Asked City Administrator to contact Waste Management regarding Clean Up Day, and Green Tech Recycling regarding electronics and appliance pick-up. Council advised a time frame of end of April, beginning of May. Suggested a \$25 appliance pick-up fee.

Kramer: Received a call regarding snow removal on South Prairie.

Larson: None

Olson: None

Ringnell: Police Commission is in limbo on contract negotiation until March 16<sup>th</sup> when the Union will vote on the Commission's offer.

Travis Winter from Bolton & Menk reported on the Utility Coordination Meeting for the Highway 4 Project. Discussion regarding power poles, option to consider include underground lines, upgrading wood poles to aluminum, and the possibility to purchase selvedge aluminum poles. Mr. Winter also addressed the need to certify assessments in November for the Osborne Street Project for 2024 property taxes.

Paul Schoen reported on the Waste Water Plant Rehabilitation Project and informed the Council of an upcoming expense to replace the membranes for the reverse osmosis system in June. Mr. Schoen also received information regarding the monitoring well required by the Minnesota Department of Natural Resources, there may be fund assistance available in the form of grants.

Motion to adjourn by Ringnell second by Larson. Carried. Meeting declared adjourned at 5:45 p.m.

Workshop called to order at 5:45 p.m. Workshop adjourned at 6:23 p.m.

Tammy Diemert-Mayo  
Deputy Clerk