

Minutes of Council Meeting
Monday, April 3, 2023

A regular council meeting was duly called to order by Mayor Robert Roesler at 5:00 p.m. on Monday, April 3, 2023 with members present: Brad Ringnell, Kurt Olson, Matt Larson, Robert Roesler. Sarah Kramer arrived at 5:15 p.m.

Motion by Ringnell to approve the agenda, second by Olson, carried.

Motion by Ringnell to approve consent agenda including March 2023 bills paid, second by Larson, carried.

Following discussion regarding Page 18 and Page 28 Section 12.08 of the updated Personnel Policy Handbook, motion by Ringnell to approve the adoption of the Personnel Policy Handbook **effective April 18, 2023**, second by Olson, carried.

Motion by Ringnell to approve Talisen Burrows of Birkholtz Law Firm as Sherburn City attorney, second by Roesler, carried.

Motion by Ringnell to renew two CDs at Bank Midwest for a period of nine months at an interest rate of 4.30%, second by Larson, carried.

Motion by Olson to approve Resolution 2023-3 Accepting Donation of \$2500 from Odell Wind Farm Community Fund to Install Handicap-Accessible Playground Equipment at the City Park, second by Ringnell. Kramer, yea; Larson, yea; Roesler, yea; Ringnell, yea; Olson, yea. Resolution 2023-3 approved.

City Administrator Leslie Heffele reported that the city will be applying for a DNR water pumping permit increase because of consistently exceeding the 80 million gallon limit over the last several years. The pumping increase is a result of new customers requiring high volume usage.

Motion by Larson to approve a request by Bolton & Menk engineer Kelly Yahnke for an extension for the completion of the WWTP project to September/October 2023 because of delivery delays, as well as additional funding in the amount of \$118,000 or not to exceed that which is available through the PFA loan program, second by Olson, carried.

As a result of sanitary sewer backups in certain residential areas, council approved working with Bolton & Menk to camera the lines in conjunction with the Main Street project scheduled this summer. City employees from Sherburn and Welcome will investigate available options for the purchase of a jetter truck.

Public Works employee Paul Schoen reported:

- Water plant RO improvements;
- Street sweeping to begin next week;
- Cost sharing with Federated REA for Crossroads Drive repairs.

SWPD Chief Trevor Yochem reported:

- Policing assistance in Trimont no longer necessary with their hiring of John Auringer;
- Backgrounding for full/part-time officers underway;
- Six Sherburn properties will be issued clean-up citations,

Council was informed that four applicants for the position of Deputy Clerk will be interviewed on April 7, 2023.

Motion to adjourn by Olson, second by Ringnell, carried. Meeting declared adjourned at 5:49 p.m.

Leslie Heffele, City Administrator

By Irene Schlaphoff