

## MINUTES OF COUNCIL MEETING

June 5, 2023

A regular council meeting was duly called to order by Mayor Robert Roesler at 5:00 p.m. on Monday, June 5, 2023. Council members present include: Robert Roesler, Sarah Kramer, Matt Larson, Kurt Olson, and Brad Ringnell. Also present was Leslie Heffele, City Administrator and Andrea Oelsner, Deputy Clerk.

Open Public Comments: David Wing, Representative for Brad Finstad, 1st District of Minnesota, US House of Representatives, introduced himself and offered time to the council if they had any concerns to bring forward. Mayor Roesler spoke on the need for affordable housing in our community and Ringnell spoke on how housing costs have doubled over the last five years.

Motion by Ringnell to approved the agenda with the additions of: Fire Hall fence, Chicken Ordinances, and scheduling a 2022 Audit Presentation. Second by Olson. Carried.

Motion by Olson to approve May 15, 2023 Council Meeting Minutes. Second by Larson. Approved.

Motion by Larson to approve Consent Agenda. Second by Ringnell. Carried.

Motion by Ringnell to approve the Jeff Ross Memorial bench to be placed in the park by the new playground equipment with a concrete base. Second by Olson. Carried.

Motion by Ringnell to approve the Pearson Bros. quote on seal coating for \$46,029.42. Second by Larson. Carried.

Motion by Ringnell to table discussion on the Poulson/Day Plumbing quote for AC at City Hall until next meeting. Second by Larson. Carried.

The addition of a fence at the Fire Hall was spoke on, with a cost of \$3800. Ringnell suggested this be added to the budget for next year, as it was not a planned expenditure for the 2023 year.

Motion by Ringnell to approve the addition of a blue and black link security fence at the Water Treatment Plant with a quote from Oberg Fence Co. for \$13,164.00. It was mentioned that this was supposed to have been completed, as it was part of the original plan. Second by Olson to approve. Carried.

Talk on addition of a chicken ordinance continued. Leslie Heffele presented a draft of a ordinance that Larson had sent in. Chief Trevor Yochim was asked if he had a chance to look at this drafted copy or had any concerns, which he did not. Motion by Ringnell to table discussion until next meeting so SWPD Chief can review the drafted copy and address any concerns. Second by Larson. Carried.

### Administrative Updates:

Leslie Heffele, City Administrator reviewed revenue and expenditure guidelines. Heffele went over expenditures in which the city is currently over 30% of the budgeted amount including: Group Insurance, Prop/Liab/Work Comp, office supplies, professional services, building permit expenses, misc. expenses, contracted services, operating supplies, repair and maintenance, safety clothing, WTP repair and maint., wastewater repair and maintenance, liquor store misc. merchandise purchase. Heffele then spoke on the Emerald Ash Borer concerns including that Martin County is in a quarantine zone. She suggested that there be more public education sent out to community members on this.

Mayor Roesler spoke on the additional Public Safety Aid that the city will receive next year that was passed in the 2023 Legislative sessions and recommends allocating some to the Police Department in efforts to hire additional officers.

Heffele informed council that our auditors would like to have a 2022 Presentation and hold a special meeting to go over their findings. Motion by Ringnell to approve the Special Meeting on Thursday June 29, at 5:30 p.m. Second by Olson. Carried.

Motion by Ringnell to reschedule the next council meeting to Tuesday, June 20 as June 19 is a federal holiday. Second by Larson. Carried.

Report from the Mayor and Council Members:

Sarah Kramer – wondering if the 2 fire hydrants that need to be replaced will be fixed soon. Paul Schoen, Sherburn Public Works informed Kramer that the cost of hydrants are excessive currently.

Paul Schoen, Sherburn Public Works Reported:

- 14 abandoned houses on the South side of town that something could be done with in efforts to help the community with the housing crisis.
- Valve/water main repair is completed. Crews were unaware of the crossing of the pipes due to incorrect mapping. With the completion of this replacement, the water shutoff's/delays will be able to get shut off in sections if needed.
- Storm sewer replacement done on N. Manyaska St., it is now fixed.
- WWTP: primary lid off, concrete is good, mechanicals in.
- Roof at City hall will need repair as there is a sag.
- South end of MLS needs a new cap to go over top. North ½ of building's roof has pulled up and the glue released. Will work on getting a bid.

Mayor Roesler asked Travis Winter and Derek Behrens, Bolton and Menk, when the assessment hearings will be held for the Osborne/Fairmont Ave street project. Winter recommended these be scheduled for September and stated they are tracking well on budget. Winter also reported that there will be a newsletter for residents with an update on the sod.

Chief Trevor Yochim Reported:

- May 19<sup>th</sup> was Law Enforcement Day and they had good attendance at the school.
- June 10<sup>th</sup> is the upcoming Bike Rodeo: 9 a.m. at the High School and 12 p.m. at Welcome Fire Hall.
- Employment: 2 new applications in last week.
- Ordinance Update: most properties are wrapped up, cleaned up, or were cited. Chief reported that he would like to stay on top of this throughout the year instead of just during City Wide Clean Up.
- BCA is working at a few addresses in town.

Motion to adjourn by Ringnell. Second by Olson. Meeting adjourned at 6:25 p.m.

Andrea Oelsner  
Sherburn Deputy City Clerk