

MINUTES OF COUNCIL MEETING
June 20, 2023

A regular council meeting was duly called to order by Mayor Robert Roesler at 5:00 p.m on Monday June 20, 2023. Council Members present include: Robert Roesler, Matt Larson, Kurt Olson, and Brad Ringnell. Also present was Leslie Heffele, City Administrator and Andrea Oelsner, Deputy Clerk. Sarah Kramer was not present.

Open Public comments:

Dorothy Behne - Sherburn CNC spends money for flowers each year and this year they had to replace several flowers. She was wondering why administration did not do something as she was told that Public Works was not watering flowers for two weeks due to a broken truck. Both administration and Public Works employees confirmed that the flowers were watered daily.

Motion by Ringnell to approve the additions to the agenda including the Legion Club License Renewal, to table the AC/Furnace update at City Hall, and to go over the Personnel Policy Handbook updates. Second by Olson. Carried.

Motion by Ringnell to approve the June 5, 2023 Council Meeting Minutes. Second by Larson. Approved.

Motion by Ringnell to approve the consent agenda, Second by Olson. Approved.

Regular Agenda:

Request for lien release in regards to a Small Cities Grant in which the city participated in. Business met obligation for repayable. Before the deferred portion was satisfied the business closed so their obligation was not fulfilled. New owners were not aware of lien. Council action is necessary to demand repayment or satisfy the lien. Motion to approve the satisfaction by Olson. Second by Larson. Carried.

First reading of the new animal ordinance occurred. Chief Trevor Yochim commented that this version has more detail than the one we currently have. Mayor Roesler stated that legal action will be easier to take with this new ordinance.

Resolution 2023-06: Approval of accepting donations of \$2500.00 from Federated Rural Electric, \$2500.00 from Cobank, and \$2500.00 from Basin Electric Power Cooperative for the Sherburn Fire Department for the purchase of new radios. Roll Call: Roesler, yea; Larson, yea; Ringnell, yea; Olson, yea. Motion by Ringnell to approve, Second by Larson. Approved.

Motion by Ringnell to bring the motion concerning HVAC to table, Second by Larson. Carried.

Motion by Ringnell to table the HVAC motion as we are waiting for 3rd quote. Second by Olson. Carried.

Motion by Ringnell to approve Approval of Club License at American Legion, Second by Olson. Carried.

Employee handbook update: Addition of on call pay - minimum of two hours paid at overtime per occurrence to include weekends, alarm calls, and emergencies. Hold a meeting to address any other concerns with city employees set in place. Motion to table until next meeting by Ringnell, Second by Larson. Carried.

Administrators Update:

-Cemetery - we need guidance in how to handle incomplete books, mowing issues. Olson stated that the bids for mowing were very high this year. Roesler stated not just the cemetery but some of the parks as well. Parks do not need to be mowed once per week - up to peoples perception.

Larson asked if there was a thermostat for the Sherburn Theater. Public Works Paul Shoen commented that there is and it is controllable.

Roesler stated that MN Engery is in town currently working on gas leak readings. As of now they have already found a leak on South Osborne street.

Public Works reported that there is forward movement happening at the Waste Water Treatment Plant Project. Also reported that a patch was laid on Manyaska St. to do repairs. A DMR report was also available for Council to review.

Derek Behrens, Bolton & Menk provided an update on the Osborne St. Project. Started milling on S. Main. Two base layers of pavement have been laid on Lynn St. and Temperance Lake Road. Just finished up the last lifted base course on Main and Second. Curb and gutter from settling was patched. Wear course will be done to wrap up project.

Motion by Larson to adjourn, Second by Ringnell. Carried.

Adjourned at 6:01pm.

Andrea Oelsner
Deputy City Clerk