

MINUTES OF COUNCIL MEETING
August 7, 2023

A regular council meeting was duly called to order by Mayor Robert Roesler at 5:00 p.m. Council members present: Sarah Kramer, Brad Ringnell, Kurt Olson. Matt Larson was not present. Also present was Leslie Heffele, City Administrator and Andrea Oelsner, Deputy Clerk.

Public Comments:

Ronnie Beckus: addressed concerns with sanitary sewer down by his end of town. Wondering if it can be Jetter cleaned more often, Mayor stated that the town will be laid out in quadrants for this to happen more frequently. Ronnie stated that he would like there to be a stop sign on the intersection of East 1st and Venn St. Wanted to thank public works for all they do, including being on call. Ronnie also thanked the City Administrator and Deputy Clerk, stating there is a real change in atmosphere when coming into City Hall. Clerk who is willing to help with a smile and a City Administrator who is willing to take time and conversate with community members and answer questions.

Motion to approve the agenda by Ringnell. Second by Olson. Motion carried.

Motion to approve the July 17th Minutes by Olson. Second by Ringnell. Motion carried.

Motion to approve the consent agenda by Ringnell. Second by Olson. Motion carried.

Administrators report:

City Administrator Heffele stated that she has received one bid at this time for tree service, as there are many ash trees in town that need to be removed. Will wait for more bids before moving forward. EDA met last Tuesday and is working on getting a housing study and putting together grant paperwork through CEDA. Two properties the EDA is looking at keeping for potential housing that is close to the existing townhomes. Prices were discussed on two other properties that are for sale. Had a meeting with Cori Reynolds's at the school and maybe doing something with the elementary school. Will have budget handouts for budget at next meeting. Council agreed to hold a Budget Work Session Following meeting on the 21st.

Sarah Kramer addressed that someone asked about doing a softball tournament during holiday festival, stated we would need a temporary fence at South Park Ball Fields. Bob Roesler stated that he attended a meeting in Windom on August 10th, in regards to the grant process for the trees that need to be removed and thereafter replaced. The boulevard responsibility for ash trees that will need to be addressed.

Darrel Ficken, Sherburn City Public Works: no good solution for handicapped parking spot at MLS.

Paul Schoen, Sherburn City Public Works: addressed the water break on Fox Lake Ave, stating the service line was broken at the main. Also, there have been numerous truck's utilizing bulk water - they are getting charged a higher rate than residential water usage. Working on a fee schedule for the septic dumping rates for when the trucks come drop off water.

Glenn Coudron from MN DOT was here to talk about the Highway 4 project. Stated that plans are complete. The expectation is that bids will be taken on August 25th and assuming that good bids come back, targeted construction will be set for 2024. As part of the agreement there will be city work, sanitary sewer, street lighting, corridor lighting, water main work, and side walk work included in the plans. Derek Behrens, Bolton & Menk Engineer, spoke on the sanitary line that was added to the project as well as the water line at Front St. and Main as a problem area. Mr. Coudron also spoke on the cost

breakdown and what the agreement includes. The project consists of cost sharing between the city and MNDOT. Mr. Coudron spoke on the new cross walk pedestrian sign at the school crossing, MN DOT will pay to remove the current and update system, city will be responsible for long term maintenance. Projected timeframe on this is one year.

Motion to accept Resolution 2023-07 to enter into MnDOT Agreement No. 1053812 with the State of Minnesota, Department of Transportation for the following purposes: To provide for payment by the City to the State of the City's share of the costs of the water main, sanitary sewer, lighting, and sidewalk construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 4 from the west junction of County State Aid Highway No. 26 to Trunk Highway No. 60 within the corporate City limits under State Project No. 4602-27, No. 4601-34, and No. 8301-118(TH 4=084) by Ringnell, second by Olson. Roll call vote 4-0, Kramer, yea; Olson, yea; Ringnell, yea; Roesler, yea; Approved.

Motion to go into closed session at 6:20 pm to discuss personnel by Ringnell. Second by Olson.
Motion to end closed session at 6:34 pm and reopen to the public by Ringnell. Second by Kramer.
Motion to adjourn Council Meeting by Olson. Second by Ringnell. Meeting Adjourned at 6:54 p.m.

Andrea Oelsner
Deputy Clerk