

MINUTES OF COUNCIL MEETING  
August 21, 2023

A regular council meeting was duly called to order by Mayor Robert Roesler at 5:00 p.m. Council members present: Sarah Kramer, Brad Ringnell, Kurt Olson, and Matt Larson. Also present was Leslie Hefele, City Administrator and Andrea Oelsner, Deputy Clerk.

Open Public Comments: none.

Motion by Ringnell to approve agenda. Second by Olson. Carried.

Motion by Ringnell to approve meeting minutes from 8.7.2023. Second by Larson. Carried.

Motion by Ringnell to approve consent agenda. Second by Olson. Carried.

Regular Agenda:

-Ash Tree Bids: EDA/City owned trees are going to need removal. Motion to postpone until Jan. 2024 by Ringnell. Second by Kramer. Discussion: Kramer wondering if we can be in contact to update the tree bids Council has received and update on our timeline. Council agreed this needs to be done, administration agreed. Motion carried.

-Tax Incentives: Specifically for new homes in the town. Conversation about tax abatement and the need for more growth in our community. Council and administration will look into mimicking the abatement applications and processes of Blue Earth or the county.

-Resolution 2023-08: This is just part of the assessment process. Property owners will have assessments before the special hearing is held. Bolton & Menk Engineer, Travis Winter suggests holding a special meeting on 9/25 as the next resolution to call for public meeting would need to be passed on 9/5/2023. Motion to approve Resolution 2023-08: A resolution declaring cost to be assessed and ordering preparation of the proposed assessment, by Olson. Second by Larson. Roll Call: Kramer, yea; Larson, yea; Ringnell, abstain; Olson, yea; Roesler, yea. Resolution approved with a 4-0 vote.

-The City of Sherburn received a letter of engagement from Burkhardt & Burkhardt to assist with bookkeeping. This would assist in helping the end of year audit be cleaner, improve budget procedure for levy and assist current personnel to have a system in place. Motion to approve contract until the end of this calendar year by Ringnell. Second by Larson. Carried.

-Motion by Ringnell to move the next council meeting to September 5<sup>th</sup>, 2023 due to Labor Day falling on Monday. Second by Olson. Carried.

-Council spoke on rescinding motion for Resolution 2023-07 due to payment timeline. Motion to rescind resolution 2023-07 and reapprove once timeline is adjusted by Ringnell. Second by Olson. Roll Call Vote: Olson, yea; Ringnell, yea; Kramer, yea; Larson, yea; Roesler, yea. Approved by 5-0 vote. Administrator to contact Glen Coudron to revise Resolution to include 60 days per the Mayor.

-Tree Grants was last on the agenda. Mayor Roesler spoke on the need for these grants to assist in cost saving for the City and the Emerald Ash Borne problem in Sherburn. Roesler stated that the City can apply for both grants however there is a concern about the timing of the grant writing. Motion by Ringnell to pursue getting a grant writer to move forward with Mayoral final decision. Second by Larson. Approved. Discussion included that public knowledge is needed; administration will work on this.

Administrative Report:

-Leslie Hefele, City Administrator informed the council that seal coating has been completed.

-Chief Trevor Yochim spoke on the post board audit that is occurring this Friday the 25<sup>th</sup> to check records, policies, and procedures. Chief Yochim stated that SWPD are making progress on the window

problem in town. He also addressed the letter from a citizen stating that SWPD will provide increased patrol on the south side of town.

-Andrea Oelsner, Deputy Clerk read a letter that was emailed by a member of the public. The letter addressed concerns regarding “excessive speeds that have been happening on South Lake St. between highschoolers and adults that are in a hurry or drivers who don’t care”. With the number of children on the block, this resident of Sherburn has a concern with safety and would like a “Watch for Children” sign on the 500-600<sup>th</sup> block of South Lake. In the letter, the resident also asked for more patrol on the South Side of town as well as overgrown trees cleaned up as they obstruct the view of the stop sign. Council stated the City would look into signs.

Motion to go into closed session for personnel matters by Ringnell. Second by Larson. Carried.

Motion by Ringnell to go back into open session. Second by Olson. Carried.

Motion to adjourn by Ringnell. Second by Larson. Council Meeting adjourned at 6:40pm.

Andrea Oelsner  
Deputy Clerk