

MINUTES OF COUNCIL MEETING  
September 5, 2023

A regular council meeting was duly called to order by Mayor Robert Roesler at 5:00 p.m. Council members present: Sarah Kramer, Brad Ringnell, Kurt Olson, and Matt Larson. Also present was Leslie Hefele, City Administrator and Andrea Oelsner, Deputy Clerk.

Open Public Comments:

Cheri Frank, Healing Hearts Housing spoke on the progress of the new Women's Recovery Home in Sherburn. Frank stated that they are waiting on final walk through from the county, finishing construction and have a waiting list of women. Mayor - asking question on the change in legislation with cannabis now being legal, wondering if that will be allowed in the home. Frank spoke confidently that Marijuana will not be allowed at the home just as alcohol will not. It is a home of recovery.

Motion to approve updated agenda, to add Travis Winter, Bolton & Menk, by Ringnell. Second by Olson. Motion to approve the August 21, 2023 meeting minutes by Ringnell. Second by Larson. Carried. Motion to approve consent agenda by Larson. Second by Ringnell. Carried.

Motion to approve an On-Sale Liquor license submitted by Sherburn Fire Department for the Turkey Bingo event in November by Larson. Second by Olson. Carried.

Resolution 2023-09 calling for public hearing on special assessments for a meeting  
Motion to accept resolution 2023-09 by Ringnell. Second by Larson. Roll call vote: 5-0. Resolution accepted. Travis winter, Bolton and Menk spoke on how the assessment process goes and assured council that he would be present at that meeting.

Winter wanted to let Council know that Bolton and Menk would be able help with the grant writing with the Emerald Ash Borer Grants at a cost of \$1500 or less to put both applications together. Mayor Roesler informed Winter that the grant writing portion is already being taken care of by an arborist.

Administrators report:

Leslie Hefele, City Administrator:

- Public works will be going around town to do a tree assessment for overhanging limbs. Homeowners will get a letter to have 2 weeks to do it themselves, if not completed the city will do this.
- Updated Council on the construction happening at the Wastewater Treatment Plant, stating that electrical has been holding things up a bit.
- Provided Council a copy of the 4M fund monthly summary report. Interest rates are currently between 5% and 5.34%. A portion of the Township fees paid to the SFD should have been going towards the 4M fund, however in the last 7 years, this had not been done. Administration gathered all the totals that should have been transferred, and transferred the funds. Moving forward this will be done as Townships pay their fees.
- Council was informed that both the Administrator and the Clerk attended a direct local housing aid for cities information session. There will be more information to come on this once the State of MN knows more.
- Resolution 2023-08 was rescinded last council meeting due to the timeline of the payment. Wording was changed in the contract to allow for 60 days after the payment date. Moving forward with that project.

- Watch for children signs will be going up soon.
- DNR water appropriation - permitted for 88 million gallons. We are currently at 41 million gallons.
- Chip sealing should be picked up this week.
- New HVAC system was installed.
- Patton roofing would be approximately 2500 dollars for city hall. Sarah's roof line, for when we tear Foxy's down at a cost between 1 and 3 thousand. MLS appears as though a good portion is already coming loose so he will have to investigate it more.

Andrea Oelsner, Deputy Clerk informed the Council that she had been working on an informational Emerald Ash Borer flyer that can be sent out to residents and more handouts that will be available at City Hall.

Chief of Police, Trevor Yochim gave an update on the Post Board and the recent training audit that was conducted. Went over defensive tactics, baton, taser, shooting qualifications, and the last three background investigations. No complaints on any records and will get a certification for another 5 years.

Councilmember Olson asked that Public Works look into the manholes on S Manyaska.

Mayor Roesler updated Council on the Emerald Ash Borer tree grant is about half written, currently grant writer is contacting the nurseries for replacement stock and finding that difficult. Low-income homeowners can apply to have a tree replaced in their property at the grants cost and with no cost to them. More discussion on this to come.

Motion to adjourn by Ringnell. Second by Olson. Council Meeting adjourned at 5:47pm.

Andrea Oelsner  
Deputy Clerk