

## MINUTES OF COUNCIL MEETING - 10.2.2023

A regular council meeting was duly called to order by Mayor Robert Roesler at 5:05 p.m. Council members present: Sarah Kramer, Brad Ringnell, Kurt Olson, and Matt Larson. Also present was Leslie Heffele, City Administrator and Andrea Ballard, Deputy Clerk.

Approve Minutes- Motion to approve by Ringnell. Second by Larson.

Consent Agenda- Motion to approve by Ringnell. Second by Larson.

### Regular Agenda

1. Bjorn Olson, State Representative, introduced himself. He wanted to touch base with Sherburn and offered help for any local needs. Council mentioned that housing was our main need currently. Olson agreed and spoke on the struggle with housing costs and informed council that he had been working with Martin County Economic Development Authority.
2. Tax Abatement Policy – Resolution 2023-11: Approval and adoption for the tax abatement policy for new construction of single and multi-family housing. Motion to accept resolution by Ringnell. Second by Kramer. 5-0 vote. Resolution 2023-11 carried.
3. Approve the EDA sale of 32 N. Main. Motion by Ringnell to approve sale. Second by Larson. Carried.
4. EDA sale of Triangle lot at Kum and Go. Motion by Larson to sell. Second by Ringnell. Carried.
5. EDA sale of 205 W. 3<sup>rd</sup> St. There is a special assessment on that property. Council had discussion on if the city would take that cost on. Motion to table by Larson until next meeting. Second by Ringnell. Discussion to change the purchase agreement to say that buyers money is going towards paying the special assessment.
6. Approval and acceptance of Resolution 2023-12 - to adopt the assessment for the 2022B Street and Utility Project. Motion to approve by Olson. Second by Larson. 4-0 vote (Ringnell abstained). Carried.
7. Resolution 2023-13 to set a date for a public hearing on the approval of a tax abatement resolution and issuance of bonds for the Trunk Highway 4 project. Discussion included the \$64,000 for engineering and \$32,400 for construction contingency. Motion to approve Resolution 2023-13 by Ringnell. Second by Olson. 5-0 vote. Carried.

### Administrator Report

1. Administration is working on updating Policy Book.
2. Public Works is currently flushing hydrants. They are also unsure if a tractor is available, however payloaders and pickups are possible.
3. Liquor Store is working on updating their menu and pricing.
4. City Hall has been receiving some Special Assessment payments and has been receiving questions on the Emerald Ash Borer flyers that were sent out.
5. Reviewed the leak report that was conducted, this included a leak on 602 Main St., a hydrant leaking on W 3<sup>rd</sup> and Co Road 13 as well as a hydrant leaking on W 4<sup>th</sup> and Prairie St.

Miscellaneous

Sarah – wondering if the City can get a container outside of MLS for cigarette butts.

Matt - wondering about leaf pick up.

Roesler – spoke on the Emerald Ash grants. The second grant is being submitted. Wondering about the status of the signature's received from the Employee Personnel Handbook.

Adjourn – Motion by Ringnell to adjourn and second by Olson to adjourn at 6:09 p.m.

Andrea Ballard  
Deputy Clerk