

## MINUTES OF COUNCIL MEETING - 11.6.2023

A regular council meeting was duly called to order by Mayor Robert Roesler at 5:00 p.m. Council members present: Brad Ringnell, Kurt Olson, and Matt Larson. Absent members: Sarah Kramer. Also present was Leslie Heffele, City Administrator and Andrea Ballard, Deputy Clerk.

Motion to update agenda to add:

-210 N. Osborne St, an EDA owned property, siding bid.

-Binny Claussen – request at the theater.

Motion by Ringnell to approve additional items to agenda. Second by Larson.

Approve Minutes- Motion to approve by Ringnell. Second by Olson.

Consent Agenda- Motion to approve by Ringnell. Second by Larson.

### Regular Agenda

1. Motion to approve Resolution 2023-16 by Ringnell. Second by Olson. Approved by roll call vote as follows: Larson – Y, Ringnell – Y, Olson – Y, Roesler – Y. Absent: Kramer.
2. Special assessment Deferment Applications for the 2022 Osborne St. Project.
  - 38.160.0090 – Motion by Ringnell to approve application, second by Olson. 4-0 Vote.
  - 38.060.0040 – Motion by Olson to approve application. Second by Ringnell. 4-0 Vote.
  - 38.060.0420 – Motion by Larson to approve application. Second by Olson. 4-0 Vote.
3. 210 N. Osborne St. – siding bid on the EDA owned property. Motion by Ringnell to reside with the quote received by Zac Jurries for \$17,500. Second by Olson. Carried.
4. Binny Claussen – spoke regarding the Fall Musical Production. The theater has 5 seats on either side in the front that Binny requested be removed for the orchestra as well as move the subwoofers for the speaker system. Discussion included as long as they can remove and put back council members agreed this was allowed.

### Administrator Report:

-Liquor store – currently closed on Monday's due to staffing. Postings for jobs have been put on Facebook and newspapers. Recently had a compressor that needed \$4355 in repairs from St. Could Refrigeration.

-Wastewater construction update was provided by Kelly Yahnke, Bolton & Menk.

-Currently in the second week of leaf pick up, first week went well.

-Deputy Clerk is sent out water service notices and is working on getting those with delinquent accounts assessed to taxes or set up on payment plans.

### Report from Mayor and Council Members:

-Ringnell – wondered if fence permits go through City Council or Building Official. Discussion included that Harry Jenness, Building Official has been handling these at City Hall.

-Roesler – reviewed the meeting with Burkhardt & Burkhardt regarding city finances. Discussion included across the board issues, needing to set up a capital expense for HWY 4 project, pulling funds from Northland or TLR excess cash, and raising rates on water fees.

Motion to Adjourn by Ringnell. Second by Larson. Meeting adjourned at 5:38pm.

Andrea Ballard  
Deputy Clerk