

MINUTES OF COUNCIL MEETING – 1.2.2024

A regular council meeting was duly called to order by Mayor Robert Roesler at 5:00 p.m. Council members present: Brad Ringnell, Kurt Olson, Matt Larson, and Sarah Kramer. Also present: Leslie Hefele, City Administrator and Andrea Ballard, Deputy Clerk.

Open Public Comments: None.

Approval of Agenda: Motion by Ringnell. Second by Larson. Carried.

Approval of 12.18.23 and 12.27.23 Meeting Minutes: Motion by Ringnell. Second by Olson. Carried.

Approval of Consent Agenda: Motion by Ringnell. Second by Olson. Carried.

Regular Agenda:

1. Motion by Ringnell to update the 2024 Fee Schedule as proposed. Second by Kramer. Carried.
2. Motion by Ringnell to approve the Presentation of 2024 City of Sherburn Mayoral Appointments as follows, second by Olson:
 - Mayor Pro Tem: Ringnell
 - Personnel: Administrator, City Attorney, Roesler, Larson
 - Budget: Administrator, Deputy Clerk, Council
 - Police Commission: Roesler, Ringnell
 - Temperance Lake Ridge: Roesler, Ringnell, Administrator
 - Weed Control: Kramer, Administrator
 - Cemetery: Olson, Kramer
 - Special Projects: Roesler, Olson
 - EDA: Larson, Kramer
 - Sherburn Fire Relief Association: Deputy Clerk, Kurt Olson
 - Residential Development: Roesler, Larson
 - Sherburn Fire Department Fire Chief: Mike Ringnell
 - Sherburn Fire Department 1st Assistant Chief: Sam Meixell
 - Sherburn Fire Department 2nd Assistant Chief: Paul Schoen
 - Sherburn Fire Department Ambulance Director: Brad Ringnell
 - Sherburn Fire Department Secretary: Travis Winter
3. Motion by Ringnell to approve Birkholz Law as legal counsel. Second by Larson. Carried.
4. Motion by Ringnell to reinvest both CD's, #4874036335 for the amount of \$27,611.39 and #4874036337 for the amount of \$52,616.96. Second by Olson. Carried.

Police Chief Report: Chief Trevor Yochim reported that there was not much to report aside from addressing the pursuit in regards to hiring a full time SWPD officer. The candidate that was interested in full time declined that, however accepted a part time position.

Administrator Report: Currently looking into the revenue loss from the credit card fees at the Sherburn Liquor Store/Red Carpet. Nothing more to report now as Hefele is waiting on Merchant Services to respond. Council discussion included switching credit card processing centers is this continues to be an issue.

Council Reports:

Ringnell: noted there is a dead tree in the South Park, east of the restrooms that he would like public works to take care of.

Motion to recess into budget work session by Larson. Second by Ringnell. Carried.
Motion to come out of Recess at 7:37p.m. by Ringnell. Second by Larson. Carried.

The council scheduled another budget work session on Wednesday, January 10th, 2024 at 5 pm.
Motion to adjourn by Ringnell. Second by Olson. Meeting adjourned at 7:38 pm.

Andrea Ballard
Deputy Clerk