

MINUTES OF COUNCIL MEETING – 3.5.2024

A regular council meeting was duly called to order by Mayor Robert Roesler at 5:00 p.m. Council members present: Brad Ringnell, Kurt Olson, Matt Larson, and Sarah Kramer (by phone). Also present: Leslie Hefele, City Administrator and Andrea Ballard, Deputy Clerk.

Open Public Comments: Sharon Huse asked the council to address the house to the north of her (208 S. Lake St.) as there are racoons, skunks, and opossums. There are several openings into the home as it is falling in on itself. There are houses in the area with children and the varmints have knocked down her bird feeders. Huse stated to the council that she has reported this multiple times to city staff and has felt dismissed. Hefele stated she would speak with Building Official Harry Jenness on Wednesday and follow up with Huse.

Motion to approve the agenda by Ringnell. Second by Larson. Carried.

Motion to approve minutes by Olson. Second by Ringnell. Carried.

Consent Agenda: none.

Agenda:

1. Main St. Water Line Update – Derek Behrens, Bolton & Menk informed council that the bids came in higher than anticipated, bid was for \$246,445.65. Change order: \$29,360.00. Contingency: \$40,000.00. Engineering: \$30,000.00. Total: \$345,805.65. Discussion on financing options and needing to do it or it will cost more down the line. Shannon Sweeny was contacted to give information about a midi-loan that was an option. Motion by Ringnell to go into contract with Bolton and Menk and accept the quote with Holtmeyer for the Water Main update on Main St. and complete the change order request. Second by Larson. 5-0 vote. Carried. Motion to go into contract through MN Rural Water Association Loan with David Drown for the 2024A Note for \$360,000.00 by Ringnell. Second by Olson. 5-0 vote. Carried.
2. The Sherburn Red Carpet needs a new prep table in the kitchen. Repairs for a new compressor were \$1,500 and would take 30 days for the parts to come in. A new prep table would take 2-4 days to come in and would cost \$5,900. Motion by Olson to accept the capital expenditure. Second by Larson. Discussion included plans for the old prep table. Nothing was decided at this time.
3. Capital Expenditures at TLR for upgrades including painting, kitchen, carpet, lighting, wallpaper, designer, furniture, and contractors. These have been on hold due to COVID and would be on the depreciation list. Kramer reported that EDA President Nate Amborn thinks it is in the best interest to take a walk through with EDA and Council members and see what needs to be done. Motion by Olson to approve expenses after the walk-through committee approves. Second by Larson. 4-0 vote – Ringnell abstained. Carried.
4. City of Sherburn Security Camera Policy – needs to have a policy for cameras that are at the Liquor Store and now on the exterior of City Hall. Chief of Police, Trevor Yochim stated he has no concerns with the policy. Noticed an adjustment that needs to be made, 90 days of recordings kept on file, not 7. Motion to accept policy as written by Ringnell. Second by Larson. 5-0 vote. Carried.

5. Resolution 2024-06: Approval of accepting donation of \$1,900 from Sherburn Fire Relief Association for the Sherburn Fire Department to be used for a hose roller. Motion to accept by Olson. Second by Kramer. Roll Call Vote: Larson, yea; Olson, yea; Ringnell, yea; Kramer, yea; Roesler, yea. Carried 5-0 vote.
6. Lions Club on Sale License for Holiday Festival on June 15th. Motion by Ringnell to approve. Second by Olson. 5-0 vote. Carried.

Police Chief Report: Chief Yochim stated that SWPD has started some Spring clean up ordinance violations early due to the nice weather. Reported there is a new part-timer starting Monday. Mayor requested that Chief Yochim introduce her at the next possible council meeting. Chief Yochim asked the council if they had any other questions. Larson stated he got numerous calls from residents about an incident with PD at the bar on Friday night. Chief Yochim stated that he had conversations with the Administrator about this and if anyone wanted to ask specific questions, they could address Chief Yochim with them after the meeting.

Administrator Update: Direct Deposit software has been purchased through Banyon Data Systems. Park swings are in, however still waiting on the chains. Paul Schoen, Public Works is at Wastewater school this week and Ballard will be at MCFOA Clerk's Conference the third week of March. Auditors are also coming in the third week of March. Hefele reported she has a call to Waste Management to set up a date for City Wide Clean Up days.

Report from the Mayor and Council: Brad Ringnell asked if the inventory at the bar had been completed. Hefele stated that the assistant bar manager is working on this.

The council meeting went into closed session at 5:41 pm. to discuss a property sale.

Motion by Ringnell to come out of closed session at 6:01 pm. Second by Olson. Carried.

Motion by Ringnell to sell 26 N. Main St for \$8,000 with the conditions of being up and running with a business within the year, with the option for a one-year extension. Second by Olson. 4-1 vote (Kramer, no.) Carried.

Motion by Ringnell to adjourn the meeting. Second by Olson. Meeting adjourned at 6:05 pm.

Andrea Ballard
Deputy Clerk